

MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

July 21, 2021

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, July 21, 2021, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Sanchez called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Ramae Ogilvie, Assistant Secretary of the Board; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Marlene Kelleher, Director of Administration; and Brent Reyes, Water Conservation Specialist. Shallako Goodrick, Finance Supervisor was present via teleconference.

Other attendees: Lauren Grey, WaterSmart Landscape Contest winner.

3. PLEDGE OF ALLEGIANCE

Director MacKenzie led the pledge of allegiance.

4. APPROVAL OF AGENDA

21-07-81 *Upon motion by Director Vásquez, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors approved the agenda as presented.*

5. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

21-07-82 *Upon motion by Director Vásquez, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors approved the Consent Calendar, including Resolution No. 21-31 approving disbursements.*

- A. Material for mainline replacement

See staff report attached hereto. Staff recommended and the Board approved the purchase of pipeline materials from Ferguson Waterworks for mainline replacement on San Clemente Avenue in the amount of \$140,611.89.

- B. Minutes of Board of Directors meeting on July 7, 2021

The minutes of July 7, 2021 were approved as presented.

- C. Resolution ratifying check disbursements

RESOLUTION NO. 21-31

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 67220 through 67312 drawn on Union Bank totaling \$196,481.33.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 21st day of July 2021.

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7. 2021 WATERSMART LANDSCAPE CONTEST AWARD PRESENTATIONS

See staff report attached hereto.

Water Conservation Specialist Brent Reyes said that this is the ninth year that the District has participated in the WaterSmart Landscape Contest (Contest). He stated that twelve local agencies, including the District, participated this year; the agencies jointly coordinated and promoted the contest but individually judged the entries. Mr. Reyes stated that because there were three strong entries this year the Water Sustainability Committee decided to award a winning entry and two honorable mentions. Lauren Grey was selected as the winner, receiving a \$250 gift certificate and an engraved plaque; Deborah Brandt and Dorothy Wagemester were selected as honorable mentions, receiving framed certificates. All three landscapes will be highlighted on the District's website; Ms. Grey's landscape will be featured on the WaterSmart Landscape Contest website.

Ms. Grey addressed the Board explaining that she learned of the contest after attending a WaterSmart Landscape Design for Homeowners class sponsored by the District. She explained how she came up with her landscape design and described the installation process. Ms. Grey thanked the Board, Mr. Reyes and the District for her award.

As members of the Water Sustainability Committee, Committee Chair Vásquez and Director Sanchez thanked Ms. Grey for her participation and commended her on her beautiful entry. The Board expressed their pleasure with the quality and diversity of all the landscape entries submitted this year and thanked Mr. Reyes for his continued efforts on bringing quality entries into the contest.

8. FISCAL YEAR 2021 CAPITAL OUTLAY CARRYOVER

See staff report attached hereto.

Director of Administration Marlene Kelleher stated that each year staff analyzes outstanding capital outlay items and determines which items need to be carried over to the next fiscal year. She noted that this year there are approximately \$2.1 million of capital expenses proposed to be carried over to the next fiscal year. The items proposed to be carried over were approved in prior years' capital budgets; however, due to timing, construction delays and other circumstances outside of the District's control, the items were not completed by June 30, 2021 and are proposed to be carried over to Fiscal Year 2022.

Ms. Kelleher reviewed the Engineering capital carryover items noting that the E43 Regulator Relocation and Upgrade project will be completed in August 2021. She stated that the Four (4) Reservoirs Rehabilitation capital item was budgeted as one project and will be an ongoing capital carryover item until all four reservoir projects are completed. Ms. Kelleher noted that funding for the Mainline Replacement Program is shown under a single heading as discussed with the Board last year. She also indicated that the HB Reservoir Rehabilitation project is complete; however, pending change orders require the project to be carried over into Fiscal Year 2022.

The Board commended staff for their efforts in completing projects and limiting the number of capital outlay carryover items presented this year. General Manager Brett Hodgkiss noted that staff has endeavored to complete projects as quickly as possible. He commented that this year's capital outlay carryover is the lowest it has been since 2013.

21-07-83

Upon motion by Director Miller, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors approved the Capital Outlay Carryover for Fiscal Year 2021.

9. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller said that the San Diego County Water Authority (Water Authority) Board of Directors will meet on July 22, 2021. He reported that the Financial Strategy Work Group received a report on the development of a long-range financial plan. He noted that there will be two special Board Meetings in August to review the plan prior to it being presented to the Water Authority Board for approval in September.

Mr. Hodgkiss stated that the development of the Water Authority's long-range financial plan is exploring different options for funding capital projects over the next ten years, taking into consideration the impacts of lower water sales as well as the need to maintain and replace aging infrastructure. He stated that the Water Authority is considering a 30/70 pay-go to debt funding ratio and looking at factors that may affect their bond rating.

Director Miller reported that the Water Authority has an obligation of approximately \$70 million per year in capital improvements for the next six years. Its current focus is on whether to reissue debt now in order to replenish its reserves to fund future capital improvement projects. He stated that the decline in water sales makes a shift to additional costs being paid for by fixed water rates more advantageous for long-range financial planning. Director Miller noted that San Diego County has not been required to implement mandatory water restrictions as of yet because of the Water Authority's and its member agencies' investments in diversified water supply portfolios.

10. MEETINGS AND EVENTS

See staff report attached hereto.

Director MacKenzie attended an Association of California Water Agencies (ACWA) Legislative Committee meeting where several bills, including Assembly Bill (AB) 361, AB 1066 and Senate Bill (SB) 403, were discussed. AB 361 would allow a local agency to hold a public meeting via teleconference (without complying with Brown Act teleconferencing requirements) during a declared state or local emergency. AB 1066 would direct the State Water Resources Control Board (State Board) to study water recreation hazards at water-contact recreation sites. SB 403 would revise consolidation provisions, authorizing the State Board to order consolidation where a water system serving a disadvantaged community is an at-risk water system.

Director MacKenzie requested authorization to attend a Southern California Water Coalition (SCWC) webinar on July 23, 2021. She also requested to attend the Urban Water Institute’s Water Conference in Costa Mesa on September 8-9, 2021.

Director Vásquez requested authorization to attend the Council of Water Utilities (COWU) Meeting on August 17, 2021 and the San Diego Chapter, California Special Districts Association (CSDA) Quarterly Meeting on August 19, 2021.

President Sanchez requested authorization to attend the Colorado River Water Users Association (CRWUA) Conference, December 14-16, 2021.

21-07-84 *Upon motion by Director Miller seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors authorized Director MacKenzie to attend the SCWC webinar on Drought Conditions on July 23, 2021 and the Urban Water Institute’s Water Conference in Costa Mesa, September 8-9, 2021; Director Vásquez to attend the COWU meeting on August 17, 2021 and the San Diego Chapter CSDA Quarterly Meeting on August 19, 2021; and President Sanchez to attend the CRWUA Conference, December 14-16, 2021.*

11. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Mr. Hodgkiss confirmed that the San Diego County Water Authority Presentation – *Regional Collaboration for a Resilient Future* will be on the August 4, 2021 Board of Directors Meeting agenda. He stated that water rates and charges will be presented to the Fiscal Policy Committee in August and then to the Board for discussion in September, followed by a public hearing in November 2021. He stated fees and charges other than water rates will also be presented to the Fiscal Policy Committee and then to the Board for consideration in October 2021.

Director MacKenzie requested that at item regarding ACWA elections be added to the August 18, 2021 Board agenda.

12. COMMENTS BY DIRECTORS

Director Miller commented that California reservoirs are at historic lows due to the drought.

Director MacKenzie stated that the CSDA Annual Conference will be held in Monterey, August 30-September 2, 2021 and the Board Secretary Clerk Conference will be held in Anaheim October 25-27, 2021.

President Sanchez inquired about the pricing structure of the District's fuel contract. Director of Operations and Field Services Frank Wolinski stated that the District has a contract with Southern California Lubricants, and per contract, fuel rates adjust every fifteen days.

The Board congratulated Director MacKenzie on winning her election for the CSDA Board of Directors, Southern Network, Seat A.

13. COMMENTS BY GENERAL MANAGER


Mr. Hodgkiss reported that US Bank had purchased PFM, the investment management company for California Asset Management Program (CAMP). PFM will continue to manage investments for CAMP.

Mr. Hodgkiss reported that David Drake of Rincon del Diablo Municipal Water District was elected as the alternate special district member on the Local Agency Formation Commission.

Mr. Hodgkiss and the Board wished President Sanchez a happy birthday.

14. ADJOURNMENT

There being no further business to come before the Board, at 10:24 a.m., President Sanchez adjourned the meeting.


Patrick Sanchez, President

ATTEST:


Ranae Ogilvie, Assistant Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date: July 21, 2021
Prepared By: Frank Wolinski
Approved By: Brett Hodgkiss

SUBJECT: MATERIALS FOR MAINLINE REPLACEMENT

RECOMMENDATION: Approve the purchase of pipeline materials from Ferguson Waterworks for mainline replacement on San Clemente Avenue in the amount of \$140,611.89.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: \$140,611.89 including tax and freight.

SUMMARY: The District received bids from three different vendors: Core & Main, Ferguson Waterworks and Pacific Pipeline Supply. All bids were responsive to the District's specifications; Ferguson Waterworks submitted the lowest bid.

DETAILED REPORT: This mainline project will replace approximately 1,400 feet of 8-inch Nipponite pipe, 1,300 feet of 10-inch steel pipe and 400 feet of 2.5" PVC pipe in San Clemente Avenue and San Clemente Way installed in the 1930's through the late 1960's. Staff recommends the replacement of this main as it will eliminate a priority segment of Nipponite pipe.

Materials being purchased for this project include 4-inch, 8-inch and 12-inch PVC pipe and various fittings.

| | | |
|--------------|-------------------------|--------------|
| Bid Results: | Ferguson Waterworks | \$140,611.89 |
| | Core & Main | \$146,917.22 |
| | Pacific Pipeline Supply | \$156,380.12 |



Cash Disbursement Report

Payment Dates 6/24/2021 - 7/7/2021

| Payment Number | Payment Date | Vendor | Description | Amount |
|----------------|--------------|------------------------------------|---|----------|
| 67220 | 06/30/2021 | Refund Check 67220 | Customer Refund | 2,519.74 |
| 67221 | 06/30/2021 | Refund Check 67221 | Customer Refund | 2,550.30 |
| 67222-67228 | 06/30/2021 | Refund Checks 67222 - 67228 | Customer Refunds | 1,615.92 |
| 67229 | 06/30/2021 | Active Auto Collision | Damage Repair - Truck 8 | 1,852.51 |
| 67230 | 06/30/2021 | Escondido Metal Supply | Custom Flashing (72) | 4,442.58 |
| 67231 | 06/30/2021 | Amazon Capital Services | Warehouse Supplies | 352.54 |
| | 06/30/2021 | | Fuel Cans (2) | 50.86 |
| | 06/30/2021 | | Grease Fittings | 194.76 |
| | 06/30/2021 | | Front Gate Remotes (6) | 95.34 |
| | 06/30/2021 | | Picking Chain - Truck 5 | 92.75 |
| | 06/30/2021 | | Crane Pendant & Switches | 504.78 |
| | 06/30/2021 | | SCADA Fob Security Readers | 135.76 |
| 67232 | 06/30/2021 | AT&T | 3680/CALNET 05/13/21-06/12/21 - Phones | 423.32 |
| | 06/30/2021 | | 0230/CALNET 05/13/21-06/12/21 - Teleconference | 33.29 |
| 67233 | 06/30/2021 | Auto Specialist Warehouse | Brake Pads - Truck 6 | 54.49 |
| 67234 | 06/30/2021 | Boot World Inc | Footwear Program (2) | 358.27 |
| 67235 | 06/30/2021 | Cal-Mesa Steel Supply Inc | Steel Tubing | 105.60 |
| 67236 | 06/30/2021 | CDW Government Inc | Cisco Unified IP Phone Power Injector (1) | 101.32 |
| | 06/30/2021 | | Cisco Phone Mount (1) | 53.76 |
| | 06/30/2021 | | Cisco Power Cable (1) | 7.22 |
| 67237 | 06/30/2021 | 760Print | 2020 CCR Printing | 197.02 |
| 67238 | 06/30/2021 | Citi Cards | Magnum Lift Electric Motor Gearbox | 599.90 |
| | 06/30/2021 | | Calibration & Certification of Lab Thermometers | 664.00 |
| | 06/30/2021 | | 2021 Standard Specifications Book | 137.04 |
| | 06/30/2021 | | Kitchen & Building Supplies | 787.28 |
| | 06/30/2021 | | Dog Biscuits for Meter Readers | 25.96 |
| | 06/30/2021 | | Microsoft Basic Office 365 Licenses | 18.00 |
| | 06/30/2021 | | GFI FaxMaker Online Service | 12.75 |
| | 06/30/2021 | | Employment Advertising - Construction Worker | 200.00 |
| | 06/30/2021 | | Employment Advertising - Facilities Locator | 200.00 |
| | 06/30/2021 | | Healthy Snacks - Wellness Grant Program | 43.98 |
| | 06/30/2021 | | CSDA Conference - P Sanchez | 238.00 |
| | 06/30/2021 | | Western Groundwater Congress - P Dorey | 610.00 |
| | 06/30/2021 | | Cloud Based Phone System - COVID -19 | 342.40 |
| 67239 | 06/30/2021 | Clinical Lab of San Bernardino Inc | Stage II Samples | 920.00 |

| Payment Number | Payment Date | Vendor | Description | Amount |
|----------------|--------------|---------------------------------|--|----------|
| 67240 | 06/30/2021 | Coastal Chlorination & Backflow | Chlorination Of Water Main - Vista Grande | 378.00 |
| 67241 | 06/30/2021 | Core & Main | Pipe Beveler Adapters (3), Router Bits (3) | 1,196.03 |
| | 06/30/2021 | | 6" PVC Pipe (400') | 5,070.43 |
| | 06/30/2021 | | 6" & 10" Temporary End Caps (2) | 212.83 |
| 67242 | 06/30/2021 | County of San Diego | Permit Fees 05/2021 | 2,944.50 |
| 67243 | 06/30/2021 | Diamond Environmental Services | Portable & Stationary Restroom Service | 317.25 |
| 67244 | 06/30/2021 | ENR | ENR Membership Renewal/Magazine | 84.00 |
| 67245 | 06/30/2021 | Eurofins Eaton Analytical Inc | Lead/Copper Samples | 1,350.00 |
| | 06/30/2021 | | Lead/Copper Samples | 240.00 |
| | 06/30/2021 | | Lead/Copper Samples | 150.00 |
| 67246 | 06/30/2021 | Ferguson Waterworks | DFW Meter Box Small DFW1324CH4-12 (8) | 692.37 |
| | 06/30/2021 | | DFW Meter Box Lid 3.5 DFW36C (VID Stamp) (62) | 2,550.37 |
| | 06/30/2021 | | Fire Hydrant Spool 6x6 DI (1) | 88.77 |
| | 06/30/2021 | | Fire Hydrant 6" Break Off Spool LB400 (4) | 961.26 |
| | 06/30/2021 | | Fire Hydrant LB400 Check Valve (6) | 9,937.35 |
| | 06/30/2021 | | Pipe 6" PVC DR-14 C900 (100) | 1,200.49 |
| | 06/30/2021 | | Service Saddle 6x1 Brass AC (1) | 106.83 |
| | 06/30/2021 | | Service Saddle 4x1 Brass AC (1) | 90.71 |
| | 06/30/2021 | | Nut Bolt Gasket Kit 6"-8" (6" gskt) 3/4 x 3 1/4 (20) | 235.99 |
| | 06/30/2021 | | Fire Hydrant Spool 6x12 DI (3) | 313.38 |
| | 06/30/2021 | | Adapter 8" DI POxFL (2) | 347.09 |
| | 06/30/2021 | | Adapter 6" DI POxFL (4) | 515.44 |
| | 06/30/2021 | | Fire Hydrant 6x4x2.5 (3) | 8,251.67 |
| | 06/30/2021 | | Nut Bolt Gasket Kit 10"- 12" (10" gskt) (20) | 519.60 |
| | 06/30/2021 | | Flange 6" SOW 6-hole (13) | 572.61 |
| | 06/30/2021 | | Fire Hydrant Spool 6x18 DI (1) | 134.23 |
| | 06/30/2021 | | Flange 6" SOW 8-hole (10) | 257.20 |
| | 06/30/2021 | | Ball Valve 0.75" FIPxPIP w Brass Handle 300 psi(5) | 353.06 |
| 67247 | 06/30/2021 | Fleet Pride | Chain Binders | (113.14) |
| | 06/30/2021 | | Gloves, Zip ties | 98.53 |
| | 06/30/2021 | | Air Dryer Parts - Truck 3 | 237.34 |
| 67248 | 06/30/2021 | Glennie's Office Products Inc | Office Supplies | 73.08 |
| | 06/30/2021 | | Office Supplies | 65.32 |
| 67249 | 06/30/2021 | Grainger | Light Bulbs (50) | 77.94 |
| | 06/30/2021 | | Light Bulbs (50) | 77.94 |
| | 06/30/2021 | | Can Air (1) | 17.09 |
| 67250 | 06/30/2021 | Hach Company | Lab Supplies - PH Buffer | 141.15 |
| 67251 | 06/30/2021 | Hawthorne Machinery Co | Safety Decals - G24 | 103.72 |
| 67252 | 06/30/2021 | Home Depot Credit Services | Concrete 60lb bag (112) | 346.75 |
| 67253 | 06/30/2021 | InfoSend Inc | Data Processing/Mailing Service 05/2021 | 5,856.61 |

| Payment Number | Payment Date | Vendor | Description | Amount |
|----------------|--------------|---|---|-----------|
| | 06/30/2021 | | Support & Storage 05/2021 | 1,558.64 |
| 67254 | 06/30/2021 | Kimball Midwest | Metric Hardware | 30.58 |
| 67255 | 06/30/2021 | Lawnmowers Plus Inc | Pressurized Water System for Concrete Saws | 345.85 |
| 67256 | 06/30/2021 | Liebert Cassidy Whitmore | Webinar 04/06/21 - Supplemental Paid Sick Leave | 125.00 |
| | 06/30/2021 | | Webinar 04/26/21 - Returning to the Workplace | 100.00 |
| 67257 | 06/30/2021 | Lightning Messenger Express | Messenger Service 06/11/21 | 58.50 |
| 67258 | 06/30/2021 | McMaster-Carr Supply Company | Stainless Washers | 5.20 |
| | 06/30/2021 | | Hardware & Electrical Supplies | 184.22 |
| 67259 | 06/30/2021 | Moodys | Dump Fees (2) | 600.00 |
| | 06/30/2021 | | Dump Fee (1) | 300.00 |
| 67260 | 06/30/2021 | Mutual of Omaha | LTD/STD/Life Insurance 07/2021 | 6,720.77 |
| 67261 | 06/30/2021 | NAPA Auto Parts | Filters (4) | 53.16 |
| 67262 | 06/30/2021 | North County Auto Parts | Rear Brake Parts - Truck 6 | 205.44 |
| | 06/30/2021 | | Seal - Truck 6 | 12.78 |
| | 06/30/2021 | | Seal - Truck 6 | 33.95 |
| | 06/30/2021 | | Oil (18) | 84.44 |
| | 06/30/2021 | | Brake Parts, Bearings - Truck 6 | 204.06 |
| 67263 | 06/30/2021 | North County Industrial Park | Association Fees 07/2021 | 879.30 |
| 67264 | 06/30/2021 | Pacific Pipeline Supply | Router Bit (1) | 218.38 |
| 67265 | 06/30/2021 | PaperDirect Inc | Award Certificate Paper | 61.13 |
| 67266 | 06/30/2021 | Premier Chevrolet | Hub Cap, Nuts - Truck 6 | 142.31 |
| 67267 | 06/30/2021 | Ramco Petroleum | Fuel 05/2021 | 1,763.16 |
| 67268 | 06/30/2021 | Ramona Disposal Service | Trash Service 06/2021 | 167.50 |
| 67269 | 06/30/2021 | RC Auto & Smog | Smog Inspection - Truck 9 | 50.00 |
| | 06/30/2021 | | Smog Inspection - Truck 35 | 50.00 |
| 67270 | 06/30/2021 | Red Wing Shoe Store | Footwear Program (2) | 440.56 |
| 67271 | 06/30/2021 | S & R Towing | Towing - Truck 6 | 527.00 |
| 67272 | 06/30/2021 | Volvo Construction Equipment & Services | Hydraulic Filter, Seal - E2 | 82.84 |
| 67273 | 06/30/2021 | SoftwareOne Inc | Microsoft Enterprise Agreement Payment | 35,352.43 |
| 67274 | 06/30/2021 | Southern Counties Lubricants, LLC | Fuel 06/01/21 - 06/15/21 | 7,850.50 |
| 67275 | 06/30/2021 | Tegriscap Inc | Landscape Service | 2,778.00 |
| 67276 | 06/30/2021 | Midas Service Experts | Tires (2) - Truck 6 | 544.75 |
| 67277 | 06/30/2021 | TS Industrial Supply | Impact Wobble Joint | 80.23 |
| | 06/30/2021 | | Fittings, Shackle, Chain Hooks | 147.13 |
| | 06/30/2021 | | Food Grade Penetrant & Lube | 42.69 |
| | 06/30/2021 | | Nozzle, Fitting, Hose, First Aid Kit - Truck 55 | 246.13 |
| | 06/30/2021 | | Vise - Truck 33 | 244.68 |
| | 06/30/2021 | | Water Tank Drain Valve, Fittings - Truck 21 | 17.81 |
| 67278 | 06/30/2021 | UniFirst Corporation | Uniform Service | 331.36 |
| | 06/30/2021 | | Uniform Service | 328.13 |

| Payment Number | Payment Date | Vendor | Description | Amount |
|----------------|--------------|---|---|----------|
| 67279 | 06/30/2021 | Verizon Wireless | Air Cards | 152.04 |
| | 06/30/2021 | | Cell Phones 05/16/21 - 06/15/21 | 1,556.43 |
| 67280 | 06/30/2021 | Vinje & Middleton Engineering Inc | Compaction Test - Vista Grande Dr | 450.00 |
| | 06/30/2021 | | Compaction Test - Clarence Dr | 520.00 |
| 67281 | 06/30/2021 | Vista Brake & Smog | Tires (6) & Alignment - Truck 20 | 1,586.89 |
| | 06/30/2021 | | Tires (2) - PP2 | 161.80 |
| 67282 | 06/30/2021 | Water District Jobs | Employment Advertising (2) | 290.00 |
| 67283 | 06/30/2021 | Western Water Works Supply Company | 12" DR14 C900 PVC Pipe (120) | 5,676.63 |
| | 06/30/2021 | | Pipe 8" PVC DR-14 C900 (200) | 4,221.75 |
| 67284 | 06/30/2021 | Xerox Corporation | Xerox Service & Supplies | 240.74 |
| 67285-67287 | 07/07/2021 | Refund Checks 67285 - 67287 | Customer Refunds | 503.06 |
| 67288 | 07/07/2021 | Allied Electronics Inc | Fuses, Breakers, Fan Filter Assemblies | 652.78 |
| 67289 | 07/07/2021 | Amazon Capital Services | Protective Screens for Laptops | 27.03 |
| 67290 | 07/07/2021 | AT&T | SIP Trunks | 461.68 |
| | 07/07/2021 | | Data Service | 698.93 |
| 67291 | 07/07/2021 | Big Drip Plumbing | Meter Tie-Backs (4) - York Drive | 6,000.00 |
| 67292 | 07/07/2021 | California Department of Tax and Fee Administration | Jun '21 Use Tax Return | 369.00 |
| 67293 | 07/07/2021 | California State Fullerton | Scholarship Award Contest | 500.00 |
| 67294 | 07/07/2021 | Cecilia's Safety Service Inc | Traffic Control - Elevado Rd/Vista Grande Dr | 5,937.50 |
| | 07/07/2021 | | Traffic Control - Monte Vista Dr/ Foothill Dr | 3,040.00 |
| | 07/07/2021 | | Traffic Control - Anza Ave | 1,710.00 |
| | 07/07/2021 | | Traffic Control - Elevado Rd/Vista Grande Dr | 1,710.00 |
| | 07/07/2021 | | Traffic Control - McGavran Dr | 1,425.00 |
| | 07/07/2021 | | Traffic Control - E Indian Rock Rd | 1,330.00 |
| 67295 | 07/07/2021 | Coastal Chlorination & Backflow | Chlorination of New Main - Oak Drive | 360.00 |
| 67296 | 07/07/2021 | Core & Main | 8" PVC Pipe (360') | 7,852.46 |
| | 07/07/2021 | | Flanged Butterfly Valve 16" (1) | 3,485.44 |
| 67297 | 07/07/2021 | Streamline | Website Hosting, Maintenance & Support | 300.00 |
| 67298 | 07/07/2021 | Eric Contreras | Reimburse Tuition 06/2021 | 733.95 |
| 67299 | 07/07/2021 | Glennie's Office Products Inc | Office Supplies | 138.24 |
| 67300 | 07/07/2021 | Grainger | Terminal Blocks | 93.07 |
| | 07/07/2021 | | Terminal Blocks | (93.07) |
| | 07/07/2021 | | Float Switch | 109.77 |
| 67301 | 07/07/2021 | Hach Company | Agar for Lab | 397.50 |
| 67302 | 07/07/2021 | InfoSend Inc | eCCR Inserts 2021 | 188.22 |
| 67303 | 07/07/2021 | Liebert Cassidy Whitmore | Employment Relations Consortium 07/2021 - 06/2022 | 4,310.00 |
| 67304 | 07/07/2021 | McMaster-Carr Supply Company | Electrical Supplies | 352.31 |
| 67305 | 07/07/2021 | Red Wing Shoe Store | Footwear Program | 180.00 |
| 67306 | 07/07/2021 | Rutan & Tucker LLP | Legal 05/2021 | 2,103.00 |
| | 07/07/2021 | | Legal 05/2021 | 1,566.00 |

| Payment Number | Payment Date | Vendor | Description | Amount |
|---------------------|--------------|---|---------------------|-------------------|
| 67307 | 07/07/2021 | Shred-it USA LLC | Shredding Service | 139.55 |
| 67308 | 07/07/2021 | The UPS Store 0971 | Shipping 06/2021 | 1,374.37 |
| 67309 | 07/07/2021 | Bend Genetics, LLC | HABs Lab Analysis | 1,335.00 |
| 67310 | 07/07/2021 | UniFirst Corporation | Uniform Service | 371.58 |
| 67311 | 07/07/2021 | Verizon Wireless | SCADA Remote Access | 386.77 |
| 67312 | 07/07/2021 | Vulcan Materials Company and Affiliates | Cold Mix | 2,012.07 |
| Grand Total: | | | | 196,481.33 |



**WATER SUSTAINABILITY
COMMITTEE REPORT**

Agenda Item: 7

Board Meeting Date: July 21, 2021
Prepared By: Dirs. Sanchez & Vasquez

SUBJECT: 2021 WATERSMART LANDSCAPE CONTEST AWARD PRESENTATIONS

RECOMMENDATIONS: Present a \$250 gift card and plaque to Lauren Grey as the winner of the 2021 Vista Irrigation District WaterSmart Landscape Contest and honorable mention awards to Deborah Brandt and Dorothy Wagemester.

PRIOR BOARD ACTION: At its July 17, 2020 meeting, the Board awarded a gift card and plaque to the winner of Vista Irrigation District's 2020 Landscape Contest.

FISCAL IMPACT: \$300 for award and plaque.

SUMMARY: The District participated in the 2021 WaterSmart Landscape Contest jointly coordinated and promoted, but individually judged, by participating agencies. The District participated along with eleven other local agencies (Helix Water District, Olivenhain Municipal Water District, Otay Water District, Padre Dam Municipal Water District, San Dieguito Water District, Sweetwater Authority, Vallecitos Water District, California American Water, Rincon Del Diablo Water District, and the cities of Escondido and Oceanside) in this year's contest. The landscape contest winner receives a \$250 gift card from their participating agency.

DETAILED REPORT: This is the ninth straight year the District has participated in the landscape contest. Promotional materials were emailed to customers who participated in regional turf removal rebate programs and/or attended recent landscape training workshops hosted by the District. Additional landscape contest promotional efforts included; promotional articles in the City of Vista's Vista New Center email newsletter, social media promotion by the San Diego County Water Authority, direct marketing to homes with attractive water-wise landscaping, bill message, and announcing the contest on the District's website. The District received three applications by the May 14, 2021 deadline.

Water Sustainability Committee members Sanchez and Vásquez were the contest judges. The Committee reviewed the applications taking into consideration the following criteria: overall attractiveness, appropriate plant selection, design, appropriate maintenance and efficient methods of irrigation. After discussion and careful consideration of the three applications, the Committee selected Lauren Grey to be awarded a \$250 gift card as the winner of the Vista Irrigation District 2021 WaterSmart Landscape Contest. The Committee also awarded Deborah Brandt and Dorothy Wagemester with honorable mentions; they will receive framed certificates from the District. Ms. Grey's winning landscape will be featured on the WaterSmart Landscape Contest's website at www.landscapecontest.com, and Mses. Grey's, Brandt's, and Wagemester's landscapes will be featured on the District's website.

ATTACHMENTS: WaterSmart Landscape Contest Applications

Owner's Name

Deborah Brandt

Landscape Installation Date

08/20/2019

How did you hear about the contest?

Email

Tell us why you decided to install a WaterSmart landscape (300 - 500 words):

Why did I install a WaterSmart landscape.....to transform a plain backyard into a magical place - full of intriguing plants/ succulents/flowers and cactus of all shapes and sizes, meandering pathways that draw you in and little surprises sprinkled throughout! And I saved a lot of water! Maintenance is very low.....I have more fun now, trimming and clipping a couple of times a week! I gave away the lawn mower! Flowers are blooming throughout the year! The transformation started out with about 1500 sf of small river rock that I obtained for free from a friend who needed to get rid of them because his small dogs were eating them! Those river rocks were contrasted against redwood chips. I kept adding to the metamorphosis with yard art, pots, antiques, a few flamingos, a rabbit or two and wind chimes throughout! Peaceful setting! The butterflies and humming-birds are numerous! Gentle slopes and mounds throughout the yard help to divert rain water into various areas. Living in a Mediterranean type climate like San Diego County requires some thoughtful consideration to water efficiency and conservation!

List the water-wise plants you used in the design:

Calandinia Grandiflora - succulents with pink flowers
Sticks on fire - turns brilliant orange in the full sun
Bird of Paradise
Ornamental grasses - Deer, Pony Tail Mexican Feather, Calamagrostis Foliosa
Crocsmias
Cactus - Pear Fruit, Coastal agave
Yucca - several varieties
Many succulents - Chalk Dudleya, Aeonium, Graptosedum, Aloes

Describe how you water your landscape (50 - 100 words):

All grass was removed and the entire area was covered with thick black felt to keep weed growth down. Drip irrigation was installed throughout the entire area. A mixture of redwood chips, small and medium sized river rock were used throughout the installation. Low water use plants and cactus were planted with native feature rocks scattered throughout - so many great colors and sizes of rocks! Drip system is high efficiency and is programmed to run in the early morning so as to minimize evaporation. Between 2 rainwater collection systems - over 350 gallons of rain is used to feed the thirsty plants!









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Owner's Name

LAUREN GREY

Landscape Installation Date

03/10/2021

How did you hear about the contest?

RECEIVED EMAIL FROM BRENT AS I HAD ATTENDED A SEMINAR OF YOURS

Tell us why you decided to install a WaterSmart landscape (300 - 500 words):

When I came to California, I realized how attractive drought tolerant and succulent plants are. I included a photos of the property when I first bought it, and another of what may or must have been a front yard previously. My renovation started when I built the low retaining walls to halt the rush of top soil down the front slope. The walls were so attractive that, instead of installing a railing to eliminate any potential liability from the very steep and slanting front steps, I decided to block them with potted plants. Then I opted to plant a variety of Jades in the beds I had created with the walls, and secure them with Ghost plants and Wandering Jews, and Bingo - the Poppies appeared to glorify everything! Since the slope now looked so fabulous, I just had to plant an amazing succulent garden up on top! What fun, a beautiful garden and a sweet place to sit and contemplate it all!

List the water-wise plants you used in the design:

ECHEVARIAS spp., Aoneums species,, Beaucarnia, Crassula spp., Senecio spp., Kalanchoe spp., Pedilanthus, Cotylendon spp., Graptoveria x, Sedum, Sempervivums, Aloe spp., Haworthia spp., Pachyphytum spp., Tradescantia, sp., Graptopetalum sp., Portulacaria sp., Iris, Agave, Hesper Aloe, Furcraea, plus more.

Describe how you water your landscape (50 - 100 words):

On the bank I use regular shrub heads and the rest of my irrigation is devoted to drip and micro irrigation .









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Owner's Name

Dorothy Wagemester

Landscape Installation Date

08/18/2016

How did you hear about the contest?

on water bill

Tell us why you decided to install a WaterSmart landscape (300 - 500 words):

We wanted to conserve water use on our property, yet create an inviting haven. We designed the landscape to include a hard-scape free-style path and selected plants in the red/yellow/blue palette. While spring is our favorite season, we have color all year long!

List the water-wise plants you used in the design:

cape plumbago, sea lavender, redbud tree, bougainvillea, kaleidoscope abelia, hibiscus, foxtail agave, fortnight lilies, agapanthus, and sundrops

Describe how you water your landscape (50 - 100 words):

Most of the landscape is on drip irrigation which we run twice weekly, three times weekly when temps are sustained 85-90 degrees or during santa anna winds.









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STAFF REPORT

Agenda Item: 8

| | |
|----------------------------|--------------------------|
| Board Meeting Date: | July 21, 2021 |
| Prepared By: | Shallako Goodrick |
| Reviewed By: | Marlene Kelleher |
| Approved By: | Brett Hodgkiss |

SUBJECT: FISCAL YEAR 2021 CAPITAL OUTLAY CARRYOVER

RECOMMENDATION: Approve the Capital Outlay Carryover for Fiscal Year 2021.

PRIOR BOARD ACTION: Amounts contained in the Capital Outlay Carryover have been previously approved by the Board as part of the District's Capital Budget or as separate Board approvals funded through the Capital Improvement Reserve.

FISCAL IMPACT: The amounts in the Capital Outlay Carryover have already been collected and have no impact on the current year budget or water rates.

SUMMARY: Staff annually identifies capital projects that have not been fully expended and need to be carried over to the following fiscal year. We have identified an estimated \$2,125,974 in capital items from Fiscal Year 2021 that need to be carried over to Fiscal Year 2022.

These amounts represent items that were previously approved by the Board; however, due to timing, construction delays outside the District's control and unforeseen circumstances (including the COVID-19 pandemic) have not been finalized as of June 30, 2021.

DETAILED REPORT: The attached schedule indicates the capital items to be carried over to Fiscal Year 2022.

ATTACHMENT: Capital Outlay Carryover – Fiscal Year 2021.

**Vista Irrigation District
CAPITAL OUTLAY CARRYOVER
Fiscal Year 2021**

| | Budget Item # | Approved Capital Outlay | Estimated Outlay Through 6/30/2021 | Estimated Carryover | Comments |
|---|------------------|-------------------------------|---|------------------------|---|
| ENGINEERING: | | | | | |
| E43 Regulator Relocation & Upgrade | 10-02 | \$ 350,000 | \$ 470,337 | \$ - | Expected completion August 2021. |
| E Reservoir and Pump Station | 16-04 | 1,400,000 | 955,905 | 444,095 | Construction expected to begin in 2021. |
| Paseo Santa Fe Project | 16-05 | 1,850,000 | 1,644,023 | 205,977 | Closure pending City of Vista final retention invoice; expected August 2021. |
| Calle Maria Pipeline Extension | 18-02 | 200,000 | - | 200,000 | Coordination with VWD ¹ has begun; project approval to Board August 2021. |
| HB Reservoir Rehabilitation | 18-05 | 7,250,000 | 7,279,145 | - | Closure pending final change order resolution. |
| Four (4) Reservoirs Rehabilitation | 20-03 | 190,000 | 188,934 | 1,066 | On-going. |
| Vista Flume Replacement | 21-01 | 750,000 | 54,226 | 695,774 | On-going; Flume Alignment Study started February 2021. |
| Main Replacement Program | 99-99 | 2,262,096 | 2,476,893 | - | On-going. |
| | | 14,252,096 | 13,069,463 | 1,546,912 | |
| FIELD SERVICES: | | | | | |
| Medium Duty Truck | 21-02 | 120,000 | 60,605 | 59,395 | Expected completion July 2021. |
| INFORMATION TECHNOLOGY: | | | | | |
| Document Management System | 20-11 | 10,000 | | 10,000 | Project deferred due to uncertainty and implementation issues created by COVID-19 pandemic; expected to begin in Spring 2022. |
| OPERATIONS: | | | | | |
| Water Quality Monitoring Panel | 21-04 | 34,000 | 24,333 | 9,667 | Expected completion July 2021. |
| WATER RESOURCES: | | | | | |
| Warner Wellfield Assessment and Enhancement | 20-15 | 500,000 | | 500,000 | Expected to begin in Fall 2021. |
| | | <u>\$ 14,916,096</u> | <u>\$ 13,154,401</u> | <u>\$ 2,125,974</u> | |

¹ VWD - Vallecitos Water District



Agenda Item: 9

STAFF REPORT

Board Meeting Date: July 21, 2021
Prepared By: Brett Hodgkiss

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



STAFF REPORT

Agenda Item: 10.A

Board Meeting Date: July 21, 2021
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 10.B

Board Meeting Date: July 21, 2021
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

| | SCHEDULE OF UPCOMING MEETINGS AND EVENTS | ATTENDEES |
|------|---|--|
| 1 * | Vista Chamber of Commerce Business Mixer <i>Aug. 11, 2021; 5:00 p.m.–6:00 p.m.; Location TBD</i> <i>Deadline: None</i> | |
| 2 | Council of Water Utilities Meeting <i>Aug. 17, 2021, 8:00 a.m.–9:30 a.m.</i> <i>Registration deadline: TBD</i> | |
| 3 * | CSDA Quarterly Meeting <i>Aug. 19, 2021, 6:00 p.m.</i> <i>Registration deadline: TBD</i> | MacKenzie |
| 4 | CSDA Annual Conference <i>Aug. 30-Sept. 2, 2021; Monterey Conference Center</i> <i>Registration deadline: 7/30/21</i> | MacKenzie (R, H) Sanchez (R, H, A) |
| 5 * | Vista Chamber of Commerce Business Mixer <i>Sept. 8, 2021; 5:00 p.m.–6:00 p.m.; Location TBD</i> <i>Deadline: None</i> | |
| 6 | Western Groundwater Congress (Groundwater Resources Association) <i>Sept. 13-15, 2021; Los Angeles Marriott Burbank Airport Hotel</i> <i>Registration deadline: 8/9/21</i> | Dorey (R, H) |
| 7 | CALAFCO Annual Conference <i>Oct. 6-9, 2021; Hyatt Regency Newport Beach John Wayne Airport</i> <i>Deadline: 8/31/21</i> | MacKenzie (H) |
| 8 * | Vista Chamber of Commerce Business Mixer <i>Oct. 13, 2021; 5:00 p.m.–6:00 p.m.; Location TBD</i> <i>Deadline: None</i> | |
| 9 | Council of Water Utilities Meeting <i>Oct. 19, 2021, 8:00 a.m.–9:30 a.m.</i> <i>Registration deadline: TBD</i> | |
| 10 | Sexual Harassment Prevention Training AB 1661 <i>Nov. 2, 2021 –9:00 a.m. – 11:00 a.m., VID Board Room</i> <i>Reservation deadline: None</i> | Miller (R) Vásquez (R) Dorey (R) Sanchez (R) MacKenzie (R) |
| 11 * | Vista Chamber of Commerce Business Mixer <i>Nov. 10, 2021; 5:00 p.m.–6:00 p.m.; Location TBD</i> <i>Deadline: None</i> | |
| 12 * | CSDA Quarterly Meeting <i>Nov. 18, 2021, 6:00 p.m.</i> <i>Registration deadline: TBD</i> | MacKenzie |

| | SCHEDULE OF UPCOMING MEETINGS AND EVENTS | ATTENDEES |
|-------------|--|--|
| 13 | ACWA Fall Conference <i>Nov. 30-Dec. 3, 2021–Pasadena</i> <i>Registration deadline: TBD</i> | Miller Vásquez Dorey Sanchez MacKenzie |
| 14 * | Vista Chamber of Commerce Business Mixer <i>Dec. 8, 2021; 5:00 p.m.–6:00 p.m.; Location TBD</i> <i>Deadline: None</i> | |
| 15 | Colorado River Water Users Association Conference (CRWUA) <i>Dec. 14-16, 2021</i> <i>Registration deadline: TBD</i> | |

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

R=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative

◇=Attendee to self-register for virtual meeting.



Agenda Item: 11

STAFF REPORT

Board Meeting Date: July 21, 2021
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- San Diego County Water Authority Presentation – Regional Collaboration for a Resilient Future (August)
- Lake Henshaw/Warner Ranch Inspection Tour Itinerary (August)
- Mataguay Pasture Grazing License (August)
- Vista Flume Replacement Alignment Study Workshop (August 24, 2021 at 9 AM)



Agenda Item: 12

STAFF REPORT

Board Meeting Date: July 21, 2021
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



STAFF REPORT

Agenda Item: 13

Board Meeting Date:

July 21, 2021

Prepared By:

Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.