

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT

October 6, 2022

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, October 6, 2021 at the offices of the District, 1391 Engineer Street, Vista, California.

**1. CALL TO ORDER**

President Sanchez called the meeting to order at 9:00 a.m.

**2. ROLL CALL**

Directors present: Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: Miller.

Staff present: Brett Hodgkiss, General Manager; Lisa Soto, Secretary of the Board; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Marlene Kelleher, Director of Administration; Shallako Goodrick, Finance Supervisor, Mark Saltz, Water Resources Specialist; and Don Smith, Director of Water Resources (via teleconference). Interim General Counsel Jennifer Farrell was also present.

Other attendees: From the City of Escondido: Chris McKinney, Deputy City Manager/Director of Utilities; Angela Morrow, Deputy Director of Utilities/Construction & Engineering; Randy Manns, Utilities Construction Project Manager; and Travis Van Ligten of Rutan & Tucker (via teleconference) for Agenda Item 16, Closed Session: Conference with Legal Counsel – Exposure to Litigation.

**3. PLEDGE OF ALLEGIANCE**

Director MacKenzie led the pledge of allegiance.

**4. APPROVAL OF AGENDA**

General Manager Brett Hodgkiss advised the Board that staff has become aware of an issue related to the public noticing process associated with agenda Item 7 (District Fees and Charges other than Water Rates) and is working with General Counsel to resolve it. Mr. Hodgkiss stated that staff would reschedule consideration of Item 7 for a future Board meeting.

21-10-110	<i>Upon motion by Director Vásquez, seconded by Director MacKenzie and unanimously carried (4 ayes: Vásquez, Dorey, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors approved the agenda as presented minus agenda Item 7.</i>
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**5. ORAL COMMUNICATIONS**

No public comments were presented on items not appearing on the agenda.

**6. CONSENT CALENDAR**

Director of Administration Marlene Kelleher provided clarification on Consent Calendar Item 6.B regarding the purchase of 458 water meters. She stated that the District is currently stocking meters and other parts and materials closer to the District’s established maximum inventory levels to minimize the impact of cost increases and mitigate longer lead times in receiving parts and materials.

21-10-111 *Upon motion by Director Vásquez, seconded by Director Dorey and unanimously carried (4 ayes: Vásquez, Dorey, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors approved the Consent Calendar, including Resolution No. 21-38 approving disbursements.*

**A. Cancellation of Temporary Service Agreement**

See staff report attached hereto. Staff recommended and the Board approved the cancellation of Temporary Service Agreement No. 649 for a single-family residential parcel consisting of approximately 2.0 gross acres owned by Thomas F. Shepherd and Roxanne E. Shepherd, located at 2370 Edgehill Road, Vista (D-2324; LN 2016-036; APN 174-240-17; DIV NO 3).

**B. Water meter purchase**

See staff report attached hereto. Staff recommended and the Board approved the purchase of Neptune water meters from Ferguson Waterworks Meter & Automation Group in the amount of \$73,913.64.

**C. Minutes of the Fiscal Policy Committee meeting on September 14, 2021**

The Board noted and filed the minutes of September 14, 2021 meeting of the Fiscal Policy Committee, which were provided for informational purposes.

**D. Minutes of Board of Directors meeting on September 22, 2021**

The minutes of September 22, 2021 were approved as presented.

**E. Resolution ratifying check disbursements**

**RESOLUTION NO. 21-38**

**BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 67730 through 67841 drawn on Union Bank totaling \$673,147.61.**

**FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.**

**PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 6<sup>th</sup> day of October 2021.**

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**7. DISTRICT FEES AND CHARGES OTHER THAN WATER RATES**

See staff report attached hereto.

This item will be rescheduled for a future Board meeting.

**8. SAN PASQUAL UNDERGROUNDING PROJECT**

See staff report attached hereto.

Mr. Hodgkiss introduced City of Escondido (Escondido) staff members, Chris McKinney, Deputy City Manager/Director of Utilities; Angela Morrow, Deputy Director of Utilities/Construction & Engineering Manager; and Randy Manns, Utilities Construction Project Manager and thanked them for their attendance.

Director of Water Resources Don Smith provided an update on the San Pasqual Undergrounding Project (SPUP) stating that bid opening took place for the first of two major construction contracts that will be entered into for the SPUP. This contract will be for the construction of the new pipeline, the desilting basin and the replace-in-place canal section. He stated that seven of the nine bids received were under the Engineer’s estimate with the low bid being nearly \$8.5 million below said estimate; Mr. Smith noted that even the two highest bids were still very close to the Engineer’s estimate. He stated that the Escondido City Council is expected to award the contract at its next meeting on October 13, 2021.

Mr. Smith noted that the SPUP cost will be shared equally between the District and Escondido per the San Luis Rey Indian Water Rights Implementing Agreement (Implementing Agreement) and the associated Local Entities Agreement. Mr. Smith said that if everything proceeds according to schedule the SPUP should be completed prior to the May 2023 deadline as set forth in the Implementing Agreement.

Ms. Angela Morrow stated that it has been a pleasure working with District staff and added that Escondido is also pleased with the results of the bidding process. She stated that Escondido is comfortable with the 400-day completion timeframe; she said that project consultant, Michael Baker International, established the timeframe based on its constructability review and experience with similar projects. Mr. Smith noted that current supply chain shortages could affect the SPUP and hinder meeting the 400-day completion timeframe.

President Sanchez thanked Escondido for its partnership in the SPUP, and he thanked District staff, especially Mr. Smith, for including a stop on the Board’s recent inspection tour to view an area in which some of the SPUP infrastructure will be constructed. President Sanchez suggested that District staff send a letter to the Escondido stating that the Board has been updated on the SPUP and is pleased with the results so far.

**9. DIVISION REPORTS**

See staff report attached hereto.

Mr. Hodgkiss updated the Board regarding the assistance staff provided to the Lake Henshaw Resort concessionaire with water quality sampling and testing of their community water system. He stated that he is happy to report that the issue has been resolved, and the boil alert issued by the County of San Diego Department of Environmental Health had been lifted. Mr. Smith provided additional detail about the two reservoirs (storage tanks) operated by the concessionaire stating that the upper storage tank has been repaired and the lower storage tank is currently off line for maintenance and repairs. He added that both

concessionaires, Janice Mendenhall and Sam Taylor, are considering studying for and earning the California D1 Water Distribution Operator certification. Director MacKenzie suggested that the concessionaire implement a system of recordkeeping related to reservoir testing and maintenance, if one is not already in place.

Mr. Hodgkiss said he appreciated the concessionaire's responsiveness once they became aware of the issue, and the assistance of Water Distribution Supervisor Dean Farris and Operations staff to resolve the problem. He also acknowledged the support that came from Mr. Smith and Director of Operations and Field Services Frank Wolinski.

Mr. Wolinski updated the Board regarding a water main leak on Thibodo Road and Chaparral Drive in Vista. He also provided clarification regarding the Pechstein beam reinforcement project stating that the Structural Engineer has approved the design for intermediate beam reinforcements, which will be mounted on top of the wall rather than to the wall like the valley beam reinforcements.

#### **10. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**

See staff report attached hereto.

Mr. Hodgkiss reported that Director Miller, the District's representative to the San Diego County Water Authority (Water Authority), has been appointed to represent the Water Authority on the Metropolitan Water District (MWD) Board of Directors. He noted that Director Miller's appointment is scheduled to be confirmed by the Water Authority Board of Directors at its next Board meeting in October. The Board all expressed pride in Director Miller's appointment.

#### **11. MEETINGS AND EVENTS**

See staff report attached hereto.

Director MacKenzie asked that she be removed from the list to attend the California Special Districts Association (CSDA) Quarterly meeting in November, due to a scheduling conflict. Director Vásquez requested (tentatively) to attend the Colorado River Water Users Association Conference in December.

21-10-112	<i>Upon motion by Director Dorey, seconded by Director MacKenzie and unanimously carried (4 ayes: Vásquez, Dorey, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors authorized Director Vásquez to attend the Colorado River Water Users Association Conference, December 14-16, 2021.</i>
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#### **12. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**

See staff report attached hereto.

President Sanchez suggested issuing a press release regarding Director Miller's appointment to serve as a Water Authority representative on the MWD Board once confirmed by the Water Authority Board.

Mr. Hodgkiss said that agenda Item 7, "District Fees and Charges other than Water Rates", which was tabled earlier in the meeting, will be placed on the either the October 20, 2021 or the November 3, 2021 meeting agenda; and if adopted, the fees will have an effective date of January 1, 2022.

Mr. Hodgkiss stated that an agenda item is being prepared for the November 3, 2021 Board agenda to appoint a voting proxy and alternate for the upcoming election for Association of California Water Agencies (ACWA) President and Vice President.

### **13. COMMENTS BY DIRECTORS**

Director Vásquez commented on recent news articles, including the possibility of statewide mandatory water use restrictions being imposed by the State Water Resources Control Board. He commented on the pending MWD payment for damages and interest in the amount of \$36 million to the Water Authority in connection with the lawsuit challenging 2015-2017 water charges. Director Vásquez commented on the El Cajon City Council declining to increase its contribution to Harry Griffen Regional Park's maintenance and operations because the park is located in the City of La Mesa, not the City of El Cajon. He also stated that he received notification that he was elected to the ACWA Region 10 Board of Directors; the Board joined in congratulating Director Vásquez.

Director MacKenzie inquired as to the status of teleconference participation in Board meetings by the Board members and the members of the public. Mr. Hodgkiss recalled that the Board discussed this matter prior to the September 30, 2021 expiration of the executive order, and the Board elected to continue to make available public participation via teleconference (after September 30). With regard to Directors participating in Board meetings via teleconference, regular Brown Act noticing requirements will be in place going forward. Mr. Hodgkiss said that he has discussed Assembly Bill (AB) 352 with General Counsel. Since the Board is conducting in-person Board meetings, AB 352 does not apply.

Director MacKenzie commented that the Rainbow Municipal Water District (Rainbow) and Fallbrook Public Utilities District (Fallbrook) detachment from the Water Authority is moving forward, and all of the documents associated with the detachment are available on the San Diego Local Agencies Formation Commission (LAFCO) website. Director MacKenzie also commented on the passage of Senate Bill (SB) 323, which institutes a 120-day statute of limitations for challenging water rates. She stated that SB 155 also passed, extending the moratorium on water service discontinuation for nonpayment until after December 31, 2021.

### **14. COMMENTS BY GENERAL COUNSEL**

None were presented.

### **15. COMMENTS BY GENERAL MANAGER**

Mr. Hodgkiss informed the Board that notice was received from the San Diego County Registrar of Voters regarding redistricting, which occurs following the national census every 10 years. He stated that the deadline for the District to submit its new maps is April 17, 2022. President MacKenzie suggested that the Board appoint an ad hoc committee to work with staff on this matter, as the Board has done in the past. Mr. Hodgkiss said that staff can agendize the matter after more information is received so the Board can form an ad hoc committee, if desired; the topic will be added to the list of upcoming agenda items.

A brief break was taken from 10:15 a.m. to 10:23 a.m. Upon return from break, present in the audience were Marlene Kelleher, Randy Whitmann, and Frank Wolinski.

**16. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – EXPOSURE TO LITIGATION**

President Sanchez adjourned the meeting to closed session at 10:24 a.m. for a conference with legal counsel to discuss significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (1) of subdivision (e) of Section 54956.9: 1 potential case.

The meeting reconvened in open session at 11:21 a.m. President Sanchez declared that no reportable action had been taken.

**17. CLOSED SESSION: LABOR NEGOTIATIONS**

President Sanchez adjourned the meeting to closed session at 11:21 a.m. for a conference with labor negotiators pursuant to Government Code section 54957.6(a). Agency negotiators: Phil Zamora, Frank Wolinski, and Marlene Kelleher.

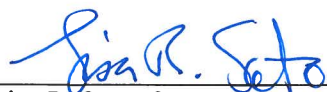
The meeting reconvened in open session at 11:57 a.m. President Sanchez declared that no reportable action had been taken.

**18. ADJOURNMENT**

There being no further business to come before the Board, at 11:57 a.m. President Sanchez adjourned the meeting to October 20, 2021 at 9:00 a.m.

  
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Patrick Sanchez, President

ATTEST:

  
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Lisa R. Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



## STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	October 6, 2021
Prepared By:	Rob Scholl
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: CANCELLATION OF TEMPORARY SERVICE AGREEMENT

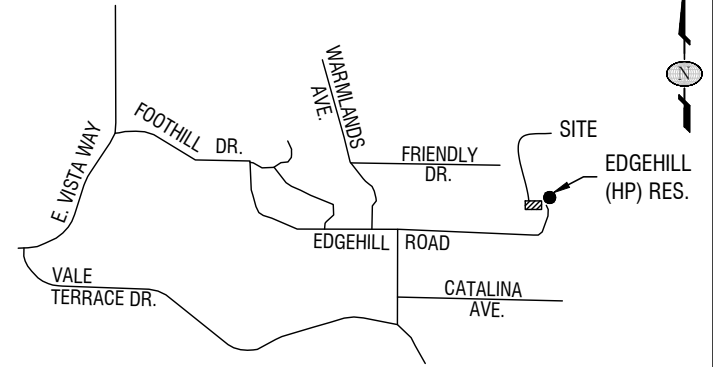
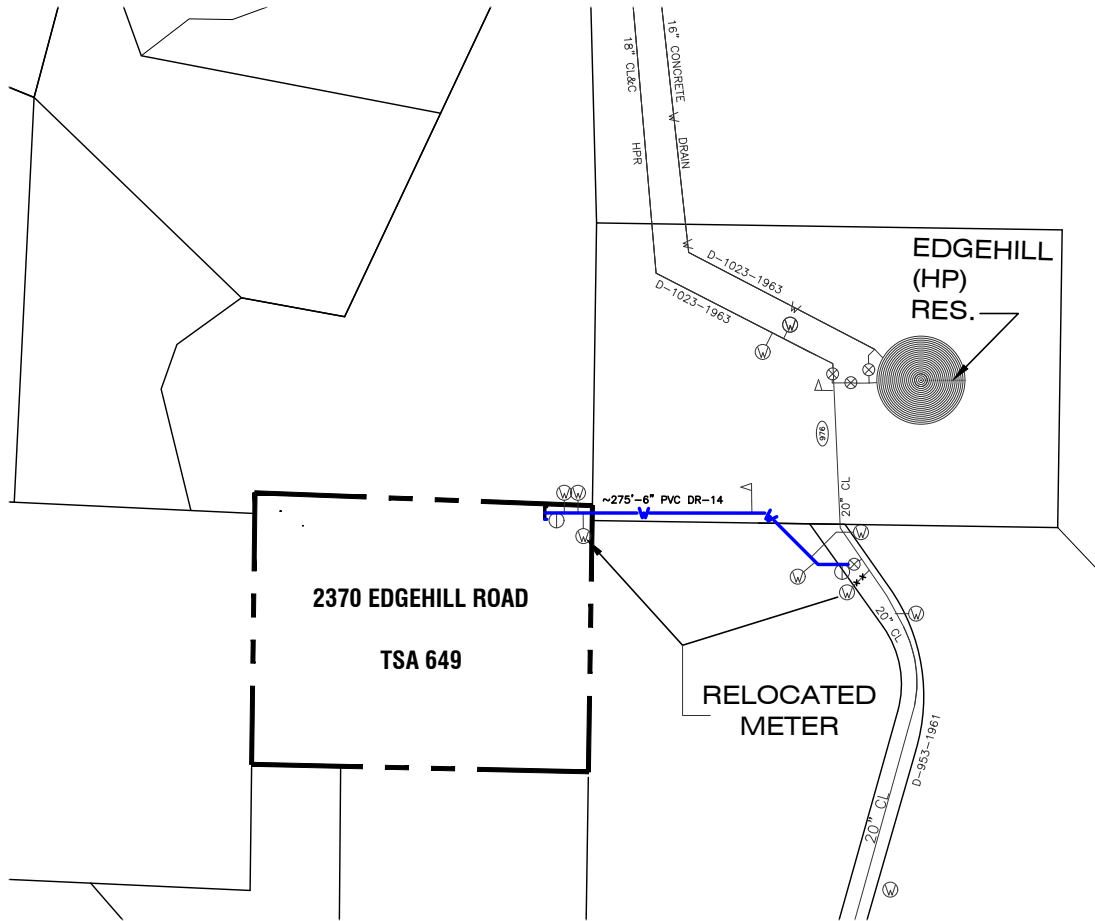
RECOMMENDATION: Approve the cancellation of Temporary Service Agreement No. 649 for a single-family residential parcel consisting of approximately 2.0 gross acres owned by Thomas F. Shepherd and Roxanne E. Shepherd, located at 2370 Edgehill Road, Vista (D-2324; LN 2016-036; APN 174-240-17; DIV NO 3).

PRIOR BOARD ACTION: On October 19, 1973, the Board approved Temporary Service Agreement No. 649.

FISCAL IMPACT: None.

SUMMARY: As part of the District's Capital Improvement Program, a new 275-foot, 6-inch waterline extension was installed to allow existing meters to be moved off a 20-inch transmission main near the Edgehill (HP) Reservoir; the project included relocating the temporary offsite meter serving 2370 Edgehill Road (APN 174-240-17) to a permanent location fronting the property. The owner has fulfilled all of the terms and conditions of Temporary Service Agreement No. 649, including the payment of fees (\$7,272) to convert the meter, allowing it to be cancelled at this time.

ATTACHMENT: Map



**VICINITY MAP**  
NTS

**LEGEND**

- EXISTING WATER MAIN
- NEW WATER MAIN
- BLOW OFF
- AIR VENT
- VALVE
- METER

OWNER:  
THOMAS & ROXANNE SHEPHERD  
2370 EDGEHILL RD.  
VISTA, CA 92084-4824  
(858) 150-0120

**VISTA IRRIGATION DISTRICT**

**CANCEL TSA 649**  
2370 EDGEHILL RD

APN 174-240-17		T.B.
SCALE: NONE		L.N. 2016-036
APPD. BY	DATE	W.O.
DRAWN BY PD	DATE 09/02/21	
SHEET 1 of 1	MAP J11	
REVISED: 9/22/21 Paul Dupree		
I:\ENG STAFF REPORTS(RS)\CANCELLATION - TSA 649 (PD)		





## STAFF REPORT

Agenda Item: 6.B

Board Meeting Date: October 6, 2021  
Prepared By: Christina Moyer  
Reviewed By: Marlene Kelleher  
Approved By: Brett Hodgkiss

SUBJECT: WATER METER PURCHASE

RECOMMENDATION: Approve the purchase of Neptune water meters from Ferguson Waterworks Meter & Automation Group in the amount of \$73,913.64.

PRIOR BOARD ACTION: On September 18, 2019, the Board approved the purchase of water meters from Ferguson Waterworks and Meter & Automation Group in the amount of \$69,719.28.

FISCAL IMPACT: \$ 73,913.64 includes tax and freight.

SUMMARY: It is anticipated that the District will need to purchase 458 meters to supplement its current inventory, which is being used for meter change-outs and new installations. The District will be purchasing 5/8" and 3/4" meters.

DETAILED REPORT: The District recently solicited pricing for meters from five manufacturers, in order to continue to secure the most advantageous prices for the District. Pricing was obtained from Ferguson Waterworks Meter & Automation Group (Neptune meters) and Badger Meter (Badger meters). Aqua Metric Sales Company (Sensus meters) and Core and Main, LP (Master meters) both declined to submit bids because their respective meters could not meet the required specifications. Iconix Waterworks (Mueller meters) did not submit a bid; no explanation was provided.

The total pricing submitted by Ferguson Waterworks Meter & Automation was based on the District purchasing 104 – 5/8" and 354 – 3/4" meters. The actual number of meters purchased may change slightly based on the actual needs of the District.

### BID SUMMARY

Ferguson Waterworks	\$ 73,913.64
Badger Meter	\$ 85,257.70



# Cash Disbursement Report

Payment Dates 9/9/2021 - 9/22/2021

Payment Number	Payment Date	Vendor	Description	Amount
67730-67731	09/15/2021	Refund Checks 67730-67731	Customer Refunds	205.98
67732-67734	09/15/2021	Refund Checks 67732-67734	Customer Refunds	7,589.63
67735	09/15/2021	ACWA/JPIA	Medical & Dental Insurance 10/2021 - Cobra	888.10
	09/15/2021		Medical & Dental Insurance 10/2021 - Cobra	33.72
	09/15/2021		Medical & Dental Insurance 10/2021 - Cobra	33.72
	09/15/2021		Medical & Dental Insurance 10/2021 - Cobra	69.09
	09/15/2021		Medical & Dental Insurance 10/2021 - Cobra	33.72
	09/15/2021		Medical & Dental Insurance 10/2021 - Cobra	(69.09)
	09/15/2021		Medical & Dental Insurance 10/2021 - Cobra	33.72
	09/15/2021		Medical & Dental Insurance 10/2021 - Cobra	69.09
	09/15/2021		Medical & Dental Insurance 10/2021 - Employees	181,124.81
	09/15/2021		Medical & Dental Insurance 10/2021 - Retirees	39,500.44
	09/15/2021		Medical & Dental Insurance 10/2021 - J MacKenzie	1,786.85
	09/15/2021		Medical & Dental Insurance 10/2021 - P Sanchez	1,786.85
	09/15/2021		Medical & Dental Insurance 10/2021 - M Miller	1,786.85
	09/15/2021		Medical & Dental Insurance 10/2021 - P Dorey	1,845.29
	09/15/2021		Medical & Dental Insurance 10/2021 - R Vasquez	1,845.29
67736	09/15/2021	Line-X of Escondido	Repaired Line-X Bedliner - Truck 75	283.91
67737	09/15/2021	Amazon Capital Services	Work Gloves, Ball Point Pens	69.99
	09/15/2021		Ergo Wrist Rest (4)	56.24
	09/15/2021		Wrist Cushions (4)	62.24
	09/15/2021		Coolant Reservoir - Truck 52	217.04
	09/15/2021		Impact Socket Sets, Metal Cutting Guide Kit	118.03
67738	09/15/2021	Answering Service Care, LLC	Answering Service	422.50
67739	09/15/2021	AT&T	DATA Circuit	698.93
	09/15/2021		SIP Trunks	457.62
67740	09/15/2021	Big Drip Plumbing	Meter Tie-Backs (5) - York Dr & Clarence Dr	5,950.00
	09/15/2021		Meter Tie-Backs (2) - Indian Rock Rd	2,500.00
67741	09/15/2021	Brett Hodgkiss	CSDA Conference 09/2021 - P Sanchez	84.57
	09/15/2021		CSDA Conference 09/2021 - J MacKenzie	84.57
	09/15/2021		CSDA Conference 09/2021 - B Hodgkiss	156.63
67742	09/15/2021	Brown and Caldwell	Flume Replacement Alignment Study 07/2021	34,697.03
67743	09/15/2021	City of Oceanside	Weese Treatment 07/2021	3,545.94
67744	09/15/2021	Coastal Chlorination & Backflow	Chlorination of Main - Osborne St	400.00

Payment Number	Payment Date	Vendor	Description	Amount
67745	09/15/2021	Core & Main	Spool (1)	207.42
	09/15/2021		14" PO x Flg Adapter (2)	896.31
	09/15/2021		Bolt & Nut Kits, Gaskets, Flange	408.61
67746	09/15/2021	Craneworks Southwest Inc	Compressor Service Kit	412.26
67747	09/15/2021	Diamond Environmental Services	Temporary Fencing - E Reservoir	475.00
67748	09/15/2021	DMV Renewal	DMV Registration - T22	10.00
67749	09/15/2021	EDCO Waste & Recycling Services Inc	40yd Dumpster	490.05
67750	09/15/2021	Coast Fitness Repair Shop	Fitness Room Maintenance	200.00
67751	09/15/2021	Glennie's Office Products Inc	Office Supplies	25.72
	09/15/2021		Office Supplies	46.80
67752	09/15/2021	Grainger	SCADA Power Supply (2)	379.76
67753	09/15/2021	Home Depot Credit Services	Cordless Impact Wrench, Lumber	337.80
	09/15/2021		Sawzall	215.42
	09/15/2021		2X4 Lumber	45.61
	09/15/2021		Salt & Mortar Mixing Tubs	62.09
	09/15/2021		Canned Fuel	116.74
	09/15/2021		Crack Sealant	30.75
	09/15/2021		Medicine Cabinet, Outlet Covers	113.79
	09/15/2021		Shelving Unit	253.15
	09/15/2021		Wall Anchors	11.89
	09/15/2021		Water Filters, Tools	272.81
	09/15/2021		Faucets, Medicine Cabinet	334.00
	09/15/2021		Paint Sprayer	(245.67)
	09/15/2021		Light Fixture	31.24
	09/15/2021		Tools	159.97
	09/15/2021		Tools	149.73
	09/15/2021		Paint Supplies	18.70
	09/15/2021		Paint Supplies	63.11
	09/15/2021		Tools	52.77
	09/15/2021		Vault Conduit Repair Parts	19.95
	09/15/2021		Hammer Drill Bit	43.27
	09/15/2021		Paint Supplies	50.87
	09/15/2021		Maintenance Supplies	73.72
	09/15/2021		Concrete Grout, Supplies	96.05
	09/15/2021		Retaining Wall Supplies	263.05
	09/15/2021		Lumber	5.43
	09/15/2021		Rebar	45.24
	09/15/2021		Concrete 60lb bag (112)	477.43
	09/15/2021		Concrete Rapid Set 60lb bag (50)	721.14

Payment Number	Payment Date	Vendor	Description	Amount
67754	09/15/2021	Jo MacKenzie	CSDA Conference 09/2021	900.27
67755	09/15/2021	Joe's Paving	Patch Paving	5,063.25
	09/15/2021		Patch Paving	5,986.00
67756	09/15/2021	Leon Perrault Trucking & Materials	Trucking & Material 08/2021	10,836.00
67757	09/15/2021	Major League Pest	Pest Control	225.00
67758	09/15/2021	McMaster-Carr Supply Company	Compressor Pulley	43.42
	09/15/2021		Meter Magnet, Tweezers	71.85
67759	09/15/2021	Medical Eye Services	Vision Insurance 10/2021 - Cobra	8.78
	09/15/2021		Vision Insurance 10/2021 - Employees	1,598.54
	09/15/2021		Vision Insurance 10/2021 - M Miller	14.24
	09/15/2021		Vision Insurance 10/2021 - P Dorey	14.24
	09/15/2021		Vision Insurance 10/2021 - J MacKenzie	14.24
	09/15/2021		Vision Insurance 10/2021 - P Sanchez	14.24
	09/15/2021		Vision Insurance 10/2021 - R Vasquez	14.24
67760	09/15/2021	North County Auto Parts	Hand Soap	24.80
	09/15/2021		Protective Sleeves for Hydraulic Hoses	178.62
67761	09/15/2021	O'Reilly Auto Parts	Ball Mount, Hitch Ball, Steering Wheel Cover	127.14
	09/15/2021		Battery - Truck 79	189.28
67762	09/15/2021	Pacific Safety Center	Confined Space Training 08/31/21	1,095.00
67763	09/15/2021	Patrick Sanchez	CSDA Conference 09/2021 - J MacKenzie	37.66
	09/15/2021		CSDA Conference 09/2021 - P Sanchez	229.10
67764	09/15/2021	Paychex of New York LLC	Onboarding/Recruiting/Flex Benefits Services	812.50
67765	09/15/2021	Plateau Pest Solutions Inc	Bee & Hive Removal (2)	75.00
67766	09/15/2021	Right-of-Way Engineering Services, Inc	Field Survey for Mainline Replacement - Mason Rd	920.00
67767	09/15/2021	San Diego Gas & Electric	Gas Use 08/2021	260.74
	09/15/2021		Electric 08/2021 - VID Headquarters	4,023.09
67768	09/15/2021	Sealright Paving Inc.	Paving - Oak Drive	19,740.40
67769	09/15/2021	Siemens Industry Inc	3" Magnetic Flow Meter (1)	3,086.21
67770	09/15/2021	SiteOne Landscape Supply, LLC	Irrigation Controller Repair Part	45.71
67771	09/15/2021	Stillwater Sciences	HABs Management Plan 05/2021	15,394.86
	09/15/2021		HABs Consulting 05/2021	969.00
67772	09/15/2021	Tegriscap Inc	Landscape Maintenance 08/2021	2,082.00
67773	09/15/2021	Bend Genetics, LLC	HABs Lab Analysis	925.00
67774	09/15/2021	Midas Service Experts	Alignment - Truck 55	69.99
67775	09/15/2021	TS Industrial Supply	Impact Socket (1)	45.39
	09/15/2021		Max Flex XL - Yellow Gloves (12)	60.92
	09/15/2021		Max Flex Med - Green Gloves (12)	60.92
	09/15/2021		Striping Paint Blue #750 (12)	67.55
	09/15/2021		Wood Handle Brush 4 x19 (3)	11.20

Payment Number	Payment Date	Vendor	Description	Amount
	09/15/2021		Striping Paint Orange #740 (12)	67.55
	09/15/2021		Striping Paint White #710 (12)	67.55
	09/15/2021		Nemesis Clear Safety Glasses (12)	78.72
	09/15/2021		Striping Paint Red #730 (12)	67.55
	09/15/2021		Striping Paint Yellow #720 (12)	67.55
	09/15/2021		Large - Brown Leather Gloves (12)	99.89
	09/15/2021		Grinding Wheel (Type 27) (20)	106.09
	09/15/2021		Pyramex Goliath Black/Smoke Safety Glasses (12)	113.66
	09/15/2021		Nemesis Smoke Safety Glasses (12)	70.80
67776	09/15/2021	UC Regents	Scholarship Award	500.00
67777	09/15/2021	UniFirst Corporation	Uniform Service	331.41
67778	09/15/2021	Verizon Wireless	SCADA Remote Access 07/21/21 - 08/20/21	392.59
67779-67780	09/22/2021	Refund Checks 67779-67780	Customer Refunds	287.48
67781	09/22/2021	Refund Check 67781	Customer Refund	71.80
67782-67786	09/22/2021	Refund Checks 67782-67786	Customer Refunds	645.62
67787	09/22/2021	Escondido Metal Supply	Metal - AR14 Grille Guard	69.44
67788	09/22/2021	Amazon Capital Services	Disposable Gloves	22.08
	09/22/2021		Ignition Keys - Asphalt Roller	75.40
67789	09/22/2021	AT&T	3680/CALNET 08/13/21 - 09/12/21 - Phones	418.73
	09/22/2021		0230/CALNET 08/13/21 - 09/12/21 - Teleconference	6.23
67790	09/22/2021	Canon Solutions America, Inc	Canon Services & Supplies	127.80
67791	09/22/2021	CDW Government Inc	Tripp Lite 150W Compact Car Inverter (2)	77.96
67792	09/22/2021	Cecilia's Safety Service Inc	Traffic Control - N Melrose/Bach St	380.00
	09/22/2021		Traffic Control - W Vista Way	475.00
	09/22/2021		Traffic Control Design - Columbus Way	35.00
	09/22/2021		Traffic Control - Alta Vista Dr	35.00
67793	09/22/2021	Channing Chow	Reimbursement for Damages	3,865.38
67794	09/22/2021	City of Oceanside	Weese Treatment 08/2021	3,075.24
67795	09/22/2021	CleanCapital HC4 Borrower LLC	Solar Energy 08/2021	6,989.01
67796	09/22/2021	Core & Main	18" C-905 (DR 18) Pipe (880)	57,984.77
	09/22/2021		Adapter 1" PVC Male Sch 40 (20)	11.91
	09/22/2021		Adapter 1" PVC Male Sch 80 (20)	127.74
	09/22/2021		Bushing 1.25" x 1" PVC S x S Sch 40 (5)	4.33
	09/22/2021		Coupling 2" Brass (5)	83.89
	09/22/2021		Coupling 1" Copper (No Stop) (15)	49.52
	09/22/2021		6" Pipe Restrainer with T-Bolts (1)	32.42
	09/22/2021		Coupling 1" Brass (5)	23.82
	09/22/2021		Coupling 1" PVC S x S Sch 40 (40)	21.65
	09/22/2021		Ell 1" 45° PVC S x S Sch 40 (20)	20.57

Payment Number	Payment Date	Vendor	Description	Amount
	09/22/2021		Ell 1" 90° PVC S x S Sch 40 (20)	14.07
	09/22/2021		Shut Off Valve 1" PVC S x S (5)	16.51
	09/22/2021		Ball Meter Valve .75" Lockwing FIPxSwivel Mtr Nut (10)	733.94
	09/22/2021		Adapter 6" DI POxFL (2)	270.63
	09/22/2021		Tubing 2" Copper Soft 20' (40)	995.90
	09/22/2021		Fire Hydrant LB400 Check Valve (2)	3,572.25
	09/22/2021		Ball Meter Valve 1" Lockwing FIPxSwivel Mtr Nut (50)	5,358.38
	09/22/2021		Ell 4" DI FL 22.5 Degree (1)	96.34
	09/22/2021		Pipe Lube 5 gal (3)	276.04
	09/22/2021		Ell 6" DI PO 45 Degree (1)	135.31
	09/22/2021		Ell 6" DI FL 90 Degree (1)	167.79
	09/22/2021		Flange 4" SOW (4)	80.11
	09/22/2021		Coupling 1" CTSxCTS (4)	93.10
	09/22/2021		Ball Valve .75" FIP x FIP with handle PSI 300 (4)	42.22
	09/22/2021		Gate Valve 6" FL R/W (1)	714.45
	09/22/2021		Clamp 1x3 Repair Full Circle Copper Romac (5)	254.36
	09/22/2021		Bituminous (2 gallons)	99.36
	09/22/2021		18" C-905 (DR 18) Pipe (880)	57,984.77
67797	09/22/2021	CoreLogic Solutions Inc	Real Quest Online Services	300.00
67798	09/22/2021	CWEA	Membership Renewal	192.00
67799	09/22/2021	Diamond Environmental Services	Portable & Stationary Restroom Service	352.25
67800	09/22/2021	Streamline	Website Hosting, Maintenance & Support 09/2021	300.00
67801	09/22/2021	Direct Energy	Electric 08/2021 - VID Headquarters	898.91
67802	09/22/2021	EDCO Waste & Recycling Services Inc	40 Yd Dumpster - Pechstein Clearing	3,138.44
67803	09/22/2021	Eurofins Eaton Analytical Inc	DI Suitability Test	497.00
67804	09/22/2021	Ferguson Waterworks	Fire Hydrant 6x4x2.5 (4)	11,002.23
	09/22/2021		Pipe 8" PVC DR-14 C900 (100)	2,065.41
	09/22/2021		14" Flange Tee (DI) (1)	1,263.49
	09/22/2021		18" x 10" Flange Reducer (DI) (1)	795.42
	09/22/2021		18" x 14" Flange Reducer (DI) (1)	930.52
	09/22/2021		18" Flange Cross (DI) (1)	2,383.23
	09/22/2021		14" PO x Flange Adapter (DI) (1)	521.33
	09/22/2021		14" Nut, Bolt & Gasket Kit (for butterfly valve)(6)	207.84
	09/22/2021		18" Nut, Bolt & Gasket Kit (for butterfly valve)(6)	370.22
	09/22/2021		14" x 2" Service Saddle (PVC) (1)	474.12
	09/22/2021		14" PVC Deflection Coupling (3)	1,676.20
	09/22/2021		14" PVC Repair Coupling (4)	2,234.93
	09/22/2021		18" x 2" Service Saddle (PVC) (4)	2,705.99
	09/22/2021		18" Butterfly Valve Wafer -150 P.S.I Pratt-MKII (1)	3,285.99

Payment Number	Payment Date	Vendor	Description	Amount
	09/22/2021		18" PVC Repair Coupling (4)	7,110.16
	09/22/2021		Fire Hydrant 6x4x2.5 (3)	9,269.99
	09/22/2021		Corp Stop 2" MIP X FIP (8)	1,824.06
	09/22/2021		Clamp 4x12 Repair Full Circle SS Romac (1)	263.96
	09/22/2021		12x20 SDR35 PVC GJ SWR PIPE (300)	5,910.45
67805	09/22/2021	First American Title Company	Preliminary Title Report	1,500.00
67806	09/22/2021	Flyers Energy, LLC	Fuel Use	84.63
67807	09/22/2021	Gillingham Water Planning & Engineering Inc	Flume Replacement Alignment Study 7/31/21- 9/3/21	8,520.00
67808	09/22/2021	Hawthorne Machinery Co	Throttle Cable	69.74
67809	09/22/2021	Joe's Paving	Patch Paving	2,881.00
67810	09/22/2021	Jan-Pro of San Diego	Janitorial Service 09/2021	4,497.00
	09/22/2021		Janitorial Service 08/2021 - COVID-19	1,408.00
67811	09/22/2021	Kimball Midwest	Supplies - Garage	246.03
67812	09/22/2021	Liebert Cassidy Whitmore	Legal Services 08/2021	375.00
67813	09/22/2021	Lighthouse Inc	Messenger Service 09/03/21 & 09/10/21	78.00
67814	09/22/2021	Moody's	Dump Fees (2)	600.00
	09/22/2021		Dump Fee (1)	300.00
67815	09/22/2021	MRC, Smart Technology Solutions	Managed Print Services	529.34
67816	09/22/2021	NAPA Auto Parts	Filters	17.93
	09/22/2021		Filters, Bulbs	47.61
	09/22/2021		Parts Washer Solvent	184.00
	09/22/2021		Parts Washer	319.34
	09/22/2021		Filters	25.14
67817	09/22/2021	North County Auto Parts	Brake Rotors - Truck 66	229.53
67818	09/22/2021	North County Pool Center Inc	Chlorine	84.41
	09/22/2021		Chlorine	84.41
67819	09/22/2021	O'Reilly Auto Parts	Bit Driver Adapters	8.11
67820	09/22/2021	Pacific Pipeline Supply	14" Gaskets NA 1006 (8)	121.24
	09/22/2021		#3 Metal Meter Box Lids marked "WATER" (12)	480.63
	09/22/2021		Adapter 10" DI FLxPO (1)	245.73
	09/22/2021		Union 1" CTS COMP X PEP (10)	422.18
	09/22/2021		Fire Hydrant Wharf Head 4x2.5 (2)	1,238.38
	09/22/2021		Tee 6" DI POxFL (1)	223.00
	09/22/2021		Reducer 8x6 DI POxFL (1)	197.02
	09/22/2021		Cap 1.5" Brass (3)	25.98
	09/22/2021		Pipe 1.5" PVC Schedule 40 (20lf)	43.30
	09/22/2021		Flange 4" Companion (2)	62.79
	09/22/2021		Nut Bolt Gasket Kit 4" (4" gasket) (8)	69.26
	09/22/2021		Coupling .75" Repair CxC Copper (4)	90.93

Payment Number	Payment Date	Vendor	Description	Amount
	09/22/2021		Flange 10" DI Blind (1)	203.51
	09/22/2021		Nipple 4x6 Brass (1)	85.52
	09/22/2021		Coupling 2" Brass (5)	86.60
	09/22/2021		Nut Bolt Gasket Kit 3" (3" gasket) (4)	21.66
	09/22/2021		Gate Valve 6" FL Butterfly (2)	1,716.85
	09/22/2021		Pipe 1" PVC Schedule 40 (100lf)	162.38
	09/22/2021		Visqueen Black 20'x100'x.006 (4)	727.44
	09/22/2021		Cap 1.5" Brass (2)	17.32
	09/22/2021		PVC Reducer (1)	615.98
	09/22/2021		PVC Coupling (1)	204.91
	09/22/2021		PVC Ell (1)	310.22
67821	09/22/2021	Pacific Safety Center	Annual Membership	280.00
67822	09/22/2021	Paul Dorey	Western Groundwater Congress 09/2021	400.29
67823	09/22/2021	Ramco Petroleum	Fuel 08/2021	2,420.49
67824	09/22/2021	Rancho Environmental Service	Removal of Oak Tree - Daly Flume	2,100.00
67825	09/22/2021	Raymond Handling Solutions Inc	Scheduled Maintenance - F3	98.00
67826	09/22/2021	RC Auto & Smog	Repair - Truck 43	838.14
67827	09/22/2021	Right-of-Way Engineering Services, Inc	Construction Staking - Montgomery Dr	1,100.00
	09/22/2021		Field Survey for Waterline Construction - York Dr	1,650.00
	09/22/2021		As-Built Survey - Vista Grande/Green Hills Way	1,030.00
67828	09/22/2021	Volvo Construction Equipment & Services	Asphalt Roller - Multiquip AR14H Ride-on Roller	17,736.50
67829	09/22/2021	San Diego Gas & Electric	Electric 08/2021 - Reservoirs	106.15
	09/22/2021		Electric 08/2021 - T&D	58.28
67830	09/22/2021	Santa Fe Car Wash	Car Washes (29)	290.00
67831	09/22/2021	Sloan Electric Company	15HP Motor	1,044.61
67832	09/22/2021	Southern Counties Lubricants, LLC	Fuel 08/16/21 - 08/31/21	7,525.48
67833	09/22/2021	Southland Pipe Corp.	18" Weld Flanges (2)	1,034.40
	09/22/2021		Pipe Spool Components	211.51
67834	09/22/2021	Stillwater Sciences	HABs Management 07/05/21 - 08/01/21	18,451.63
67835	09/22/2021	Sunbelt Rentals	Brush Hog Rental	(70.00)
	09/22/2021		Concrete	263.36
67836	09/22/2021	Bend Genetics, LLC	HABs Lab Analysis	925.00
67837	09/22/2021	The San Diego Union-Tribune LLC	RFP Advertisement - Osborne/Warmlands Slurry Seal Services	624.00
67838	09/22/2021	Underground Service Alert of Southern California	DigAlert New Tickets 08/2021	429.10
	09/22/2021		Safe Excavation Board Fees 08/2021	247.93
67839	09/22/2021	Underground Solutions, Inc	Potholing - Mason Rd & E Vista Way	5,468.75
67840	09/22/2021	UniFirst Corporation	Uniform Service	331.41
67841	09/22/2021	Verizon Wireless	Air Cards 08/13/21 - 09/12/21	152.04

**Grand Total: 673,147.61**





## STAFF REPORT

Agenda Item: 7

Board Meeting Date:

October 6, 2021

Prepared By:

Dir. Sanchez and Miller

SUBJECT: DISTRICT FEES AND CHARGES OTHER THAN WATER RATES

RECOMMENDATIONS:

1. Conduct a public hearing for the purpose of receiving comments on revisions to Vista Irrigation District fees and charges other than water rates.
2. Consider adopting Resolution No. 21-XX revising the Rules and Regulations of Vista Irrigation District relative to fees and charges other than water rates.

PRIOR BOARD ACTION: On October 7, 2020, the Board conducted a public hearing to receive comments on revisions to the District's Rules and Regulations relative to fees and charges other than water rates. There were no public comments, written or oral, presented. Adopted Resolution No. 20-28 revising Rules and Regulations of the District relative to fees and charges other than water rates.

FISCAL IMPACT: The revenue produced by these fees and charges is designed to recover the costs associated with the services provided by the District. Adoption of the new miscellaneous fees and charges will increase revenue to the District by approximately \$213,000 if the number and type of transactions remained similar to those in the past. In Fiscal Year 2021, the District collected \$1.8 million in revenues from miscellaneous fees and charges.

SUMMARY: Every year, the District performs a nexus study to ensure that its fees and charges accurately reflect the actual costs of providing services and only those costs. As a result, the District's fees and charges need revision to properly account for changes in the cost of labor, materials, and outside services for the coming year. The fee summary schedule attached is a comprehensive list of fees and charges other than water rates. The proposed modifications to the fee summary result from changes in material costs, updated process analyses, changes in labor costs and costs of outside services.

DETAILED REPORT: Staff has performed detailed costs studies on all fees and charges. The proposed changes are necessary due to inflationary factors and the updated results of the very detailed analysis of the cost make-up of each fee. The proposed fees are calculated using current costs for labor, materials and outside services; a majority of the changes in this fee study are related to increases in labor costs and the cost of outside services (mainly asphalt repair) and/or parts. Capacity fees are proposed to increase by 22.3%; the principal factor driving the adjustment is the incorporation of the updated cost of replacing the nearly 100-year old Vista Flume. Staff will present the changes of individual fees at the Board meeting. The proposed fees reflect the estimated cost of providing services in calendar year 2022.

The Notice of Public Hearing was duly published in a newspaper of general circulation in the District's service area.

ATTACHMENTS:

- Notice of Public Hearing
- Proposed Fee Summary
- Strikeout version of amended sections of the Rules and Regulations
- Draft resolution amending Rules and Regulations



1391 Engineer Street • Vista • California 92081-8840

Phone: (760) 597-3100 • Fax: (760) 598-8757

[www.vidwater.org](http://www.vidwater.org)

#### Board of Directors

Patrick H. Sanchez, *President*

Paul E. Dorey

Jo MacKenzie

Marty Miller

Richard L. Vásquez

#### Administrative Staff

Brett L. Hodgkiss  
*General Manager*

Lisa R. Soto  
*Board Secretary*

David B. Cosgrove  
*General Counsel*

### NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that Vista Irrigation District will hold a public hearing in its Board Room located at 1391 Engineer Street, Vista, California, on Wednesday, October 6, 2021, at 9:00 a.m. to consider revising the Rules and Regulations of the District relating to adjustment of fees and charges other than water rates. All interested parties are invited to observe and participate in this public hearing to express opinions and/or present evidence relative to this matter and the fees being proposed.

Members of the public may attend this hearing in person; in-person attendees must comply with California Department of Public Health COVID-19 related guidance, including face-covering requirements. Members of the public may also observe and participate in the hearing through Vista Irrigation District's teleconferencing line; the phone number and applicable pass code for such participation is as follows: Phone (877) 873-8018; Pass Code 474698#. Telephone participants who are interested in observing and/or participating in the public hearing regarding the fees being considered are requested to place calls to the number listed above at or before 8:50 a.m. on October 6, 2021, so District staff can organize the number and order of speakers and assure the ability of all who wish to participate.

Members of the public may also present testimony or evidence at the public hearing by way of email, traditional mail or expedited courier service. Email communications may be sent to [BoardSecretary@vidwater.org](mailto:BoardSecretary@vidwater.org). Mailed testimony or evidence should be addressed as follows: Lisa Soto, Board Secretary, Vista Irrigation District, 1391 Engineer Street, Vista, CA 92081. Only emailed and mailed submissions received at the email and physical addresses listed on or before the 9:00 a.m. hearing time on October 6, 2021 will be considered.

Please take notice that if you or anyone on whose behalf you are acting wishes to challenge any of the matters considered at the public hearing, in court or through other legal means, you may be limited to raising only such subjects as were raised through the conduct of the hearing.

The proposed new fee schedule to be considered by the Vista Irrigation District Board of Directors in connection with the public hearing may be viewed on the District's website at <https://www.vidwater.org/public-notice>. Such materials, and other requests for information, may also be requested by contacting the Board Secretary's office at the address listed above, or by telephoning (760) 597-3128, between 8:00 a.m. and 5:00 p.m., Monday through Friday.

\_\_\_\_\_  
Lisa R. Soto, Secretary  
Board of Directors  
Vista Irrigation District

# PROOF OF PUBLICATION (2010 & 2011 C.C.P.)

## STATE OF CALIFORNIA County of San Diego

I am a citizen of the United States and a resident of the County aforesaid: I am over the age of eighteen years and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of

### The San Diego Union Tribune

Formerly known as the North County Times and UT North County and which newspaper has been adjudicated as a newspaper of general circulation by the Superior Court of the County of San Diego, State of California, for the City of Oceanside and the City of Escondido, Court Decree numbers 171349 & 172171, for the County of San Diego, that the notice of which the annexed is a printed copy (set in type not smaller than nonpariel), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

**September 27<sup>th</sup> & October 3<sup>rd</sup>, 2021**

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at **TEMECULA, California** this  
**4<sup>th</sup>, day October, 2021**

*Jane Allshouse*

**Jane Allshouse**

The San Diego Union Tribune Legal Advertising

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/s/ Lisa R. Soto, Secretary  
Board of Directors, Vista Irrigation District

# Vista Irrigation District

## PROPOSED FEE SUMMARY

### Effective: January 1, 2022

	Current Fee	Proposed Fee	\$ Change	% Change
<b>Construction Fees:</b>				
5/8" Meter Full Install	\$ 5,652	\$ 6,234	\$ 582	10.3%
5/8" Meter Hook On	677	655	(22)	(3.2%)
5/8" Service Outlet *	4,975	5,579	604	12.1%
3/4" Meter Full Install	5,655	6,243	588	10.4%
3/4" Meter Hook On	680	664	(16)	(2.4%)
3/4" Service Outlet *	4,975	5,579	604	12.1%
1" Meter Full Install	5,770	6,396	626	10.8%
1" Meter Hook On	795	817	22	2.8%
1" Service Outlet *	4,975	5,579	604	12.1%
1 1/2" Meter Full Install	7,702	8,409	707	9.2%
1 1/2" Meter Hook On	1,857	1,901	44	2.4%
1 1/2" Service Outlet *	5,845	6,508	663	11.3%
2" Meter Full Install	7,534	8,260	726	9.6%
2" Meter Hook On	1,689	1,752	63	3.7%
2" Service Outlet *	5,845	6,508	663	11.3%
Fire Hydrant Full Install *	17,041	18,800	1,759	10.3%
Fire Hydrant Upgrade *	6,519	7,015	496	7.6%
4" Fire Service Connection *	11,723	12,780	1,057	9.0%
6" Fire Service Connection *	12,303	13,280	977	7.9%
8" Fire Service Connection *	13,256	14,567	1,311	9.9%
10" Fire Service Connection *	14,824	16,103	1,279	8.6%
Air Vent, Blow Off, and Gate Valve for Fire Service	4,035	4,403	368	9.1%
Commercial Irrigation Service Conversion Fee	1,954	2,072	118	6.0%
Backflow Device Set-up	252	268	16	6.3%
Reset Pressure Valve	200	212	12	6.0%
1" Construction Meter Deposit With Backflow Device	1,068	1,104	36	3.4%
Refundable Amount	615	634	19	3.1%
1" Construction Meter Deposit With Spanner and Backflow Device	1,088	1,124	36	3.3%
Refundable Amount	631	650	19	3.0%
3" Construction Meter Deposit With Backflow Device	4,138	4,012	(126)	(3.0%)
Refundable Amount	2,867	2,729	(138)	(4.8%)
Unauthorized Taking of District Water	2,708	2,769	61	2.3%
Relocate Construction Meter	168	179	11	6.5%
Unauthorized Construction Meter and Backflow Device Move Penalty	335	355	20	6.0%
Subdivision Construction Meter Deposit	8,827	8,830	3	0.0%
Refundable Amount	6,790	6,773	(17)	(0.3%)
Meter Service Lateral Termination	1,914	2,080	166	8.7%
Temporary Offsite Service *	6,718	7,863	1,145	17.0%
Plus: Per Foot Frontage Charge	62	71	9	14.5%
Temporary Service Agreement Conversion *	7,418	8,773	1,355	18.3%
Plus: Per Foot Frontage Charge	62	71	9	14.5%
Temporary Service Agreement Conversion Excluding Tieback and Permit *	5,798	7,153	1,355	23.4%
Plus: Per Foot Frontage Charge	62	71	9	14.5%
Cancellation of Meter Application	263	272	9	3.4%
Meter Downsize from 3/4"	525	558	33	6.3%
Meter Downsize from 1"	525	558	33	6.3%
Meter Downsize from 1 1/2"	950	994	44	4.6%
Meter Downsize from 2"	1,202	1,262	60	5.0%

\* The cost of permit associated with this fee will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

# Vista Irrigation District

## PROPOSED FEE SUMMARY

### Effective: January 1, 2022

	Current Fee	Proposed Fee	\$ Change	% Change	
<b>Engineering Fees:</b>					
Hydraulic Analysis with Schematic Layout	\$ 788	\$ 1,140	\$ 352	44.7%	
Statement of Cost	473	503	30	6.3%	
Update Statement of Cost	211	224	13	6.2%	
Specifications Book Cost	68	72	4	5.9%	
Plan Check (per Sheet)	487	517	30	6.2%	
As-Built Deposit (per Sheet)	469	497	28	6.0%	
Refundable Amount (per Sheet)	469	497	28	6.0%	
Construction Summary	1,771	1,873	102	5.8%	
Water Availability Letter	295	314	19	6.4%	
Water Availability Letter Update	137	146	9	6.6%	
Private Ownership Agreement	825	875	50	6.1%	
Grant of Right of Way (to Public)	577	779	202	35.0%	
Quitclaim/Cancellation of Recorded Documents	700	910	210	30.0%	
Encroachment Permit	573	808	235	41.0%	
Joint Use Agreement	412	868	456	110.7%	
Exchange Meter Agreement	410	436	26	6.3%	
Fire Flow Analysis (Only)	231	246	15	6.5%	
Annexation Fee (per Acre)	6,867	7,275	408	5.9%	
Annexation/Administration - VID Not Conducting Agency	2,280	2,425	145	6.4%	
Annexation/Administration - VID Conducting Agency	2,280	2,425	145	6.4%	
Annexation/Administration - VID Conducting Reorganization	2,280	2,425	145	6.4%	
Detachment Fee (per Acre)	-	-	-		
Detachment/Administration - VID Conducting Agency	2,280	2,425	145	6.4%	
Detachment/Administration - VID Not Conducting Agency	2,280	2,425	145	6.4%	
5/8" Capacity Fee	<i>Current # of meters:</i> 5,551	4,205	5,142	937	22.3%
3/4" Capacity Fee	<i>Current # of meters:</i> 17,000	6,308	7,713	1,405	22.3%
1" Capacity Fee	<i>Current # of meters:</i> 2,880	10,514	12,855	2,341	22.3%
1 1/2" Capacity Fee	<i>Current # of meters:</i> 1,318	21,027	25,709	4,682	22.3%
2" Capacity Fee	<i>Current # of meters:</i> 883	33,644	41,135	7,491	22.3%
3" Capacity Fee	<i>Current # of meters:</i> 55	67,288	82,270	14,982	22.3%
4" Capacity Fee	<i>Current # of meters:</i> 23	105,137	128,546	23,409	22.3%
6" Capacity Fee	<i>Current # of meters:</i> 13	210,275	257,093	46,818	22.3%
8" Capacity Fee	<i>Current # of meters:</i> 2	336,440	411,349	74,909	22.3%
10" Capacity Fee	<i>Current # of meters:</i> 1	483,632	591,314	107,682	22.3%
12" Capacity Fee	<i>Current # of meters:</i> 0	904,181	1,105,500	201,319	22.3%
Meter Service Lateral Inspection	641	748	107	16.7%	
RPDA Inspection	578	614	36	6.2%	
RPDA and Lateral Inspection Without Shutdown	1,334	1,418	84	6.3%	
RPDA and Lateral Inspection With Shutdown	2,216	2,356	140	6.3%	
Fire Hydrant Inspection	945	1,005	60	6.3%	
Fire Hydrant and Lateral Inspection without Shutdown	1,701	1,809	108	6.3%	
Fire Hydrant and Lateral Inspection with Shutdown	2,079	2,211	132	6.3%	

**Vista Irrigation District**  
**PROPOSED FEE SUMMARY**  
**Effective: January 1, 2022**

	<u>Current Fee</u>	<u>Proposed Fee</u>	<u>\$ Change</u>	<u>% Change</u>
<b><u>Customer Service Fees:</u></b>				
Late Penalty	\$ 15	\$ 15	\$ -	0.0%
Delinquent Door Hanger	66	71	5	7.6%
Delinquent Lock	153	161	8	5.2%
Delinquent Lock Hardship *	50	50	-	0.0%
After Hours Lock or Unlock	167	176	9	5.4%
After Hours Unlock Hardship *	150	150	-	0.0%
Broken Lock	167	176	9	5.4%
Pulled Meter	167	176	9	5.4%
Tax Roll	88	94	6	6.8%
Returned Check	36	38	2	5.6%
Voluntary Lock or Unlock	63	67	4	6.3%
Meter Bench Test	420	447	27	6.4%
5/8" Damaged Curb Stop	816	862	46	5.6%
3/4" Damaged Curb Stop	816	862	46	5.6%
1" Damaged Curb Stop	853	912	59	6.9%
<b><u>Water Conservation Fees:</u></b>				
Second Water Citation within 12 Months	\$ 221	\$ 235	\$ 14	6.3%
Third Water Citation within 12 Months	442	471	29	6.6%
Four or More Water Citations within 12 Months	662	707	45	6.8%
1" and Smaller Flow Restrictor Installation & Removal	295	313	18	6.1%
1 1/2" and 2" Flow Restrictor Installation & Removal	552	591	39	7.1%

\* Hardship: 200% below the Federal Poverty Line

## 4.4 RATES, SERVICE CHARGES AND FEES

Adoption Date:	10/7/2020
Action:	Approved by the VID Board of Directors, Minute Order No. ; Resolution

### 4.4.1 Purpose

The purpose of this policy is to establish water rates and service related charges for services provided by the District.

### 4.4.2 Water Rate Definitions

#### A. Billing Period

There are six Billing Periods per year, approximating two months each, which may vary by days from one period to another.

#### B. Service Charge

A flat charge to each account, based on meter size, which recovers the fixed costs of the District operations.

#### C. San Diego County Water Authority (CWA) Fee

A flat fee charged by the CWA to each account based on meter size, which recovers CWA's infrastructure access charge.

#### D. Willful Misrepresentation

Purposeful presentation of a material fact for the purpose of securing a rate, allotment or special benefit for an unqualified account.

### 4.4.3 Water Rates and Service Related Charges *(Revised 11-1-17; Resolution 17-40)*

#### A. Pass Through of Wholesale Water and Water-Related Service Fees and Charges

All San Diego County Water Authority (CWA) fees and charges for wholesale water and water-related services shall be passed through to Vista Irrigation District customers. The automatic pass through of costs is for a period of five years, terminating on October 18, 2022. These pass throughs shall be calculated by dividing the total billings from CWA for usage charges by the quantity of budgeted water sales.

B. Annual Water Rate Adjustment

Effective each July 1, the District’s water rates will be adjusted to reflect inflationary costs. Such increases shall be calculated as an increase equal to the amount of the increase in the U.S. Department of Labor’s Consumer Price Index – All Urban Consumers – San Diego, California for the previous calendar year ended. These adjustments shall be reflected on invoices sent on or after July 1 of each of the following years: 2018, 2019, 2020, 2021, and 2022.

C. Water Rate Structure

The District has established a water rate structure consisting of three tiers for all water usage except for participants in the Special Agricultural Water Rate (SAWR). Participants in SAWR will be billed at a flat rate. Monthly water allocations for the three tiered rates will be determined by meter size according to the following table.

<u>Meter Size</u>	<u>Monthly Allocation</u>		
	<u>Tier 1</u>	<u>Tier 2</u>	<u>Tier 3</u>
5/8"	0-7	8-42	43+
3/4"	0-10	11-60	61+
1"	0-25	26-150	151+
1 1/2"	0-50	51-300	301+
2"	0-80	81-480	481+
3"	0-160	161-960	961+
4"	0-250	251-1,500	1,501+
6"	0-500	501-3,000	3,001+
8"	0-800	801-4,800	4,801+
10"	0-1,150	1,151-6,900	6,901+

D. Water Usage Charge

Water use will be charged according to the following table, however the Tier 3 rate will only be imposed during times of water delivery cutbacks imposed by the San Diego County Water Authority. When no water delivery cutbacks are imposed by the Water Authority, Tier 3 usage will be billed at the Tier 2 rate.

<u>Tier</u>	<u>Rate Per Unit*</u>
Tier 1	\$ 4.44
Tier 2	4.98
Tier 3**	4.98



Agricultural Water Programs

<u>Program</u>	<u>Rate Per Unit*</u>
SAWR	\$ 3.91
Domestic usage	4.76

\* 1 unit = 748 Gallons

\*\* Tier 3 usage will be billed at the tier 2 rate when no delivery cutbacks are imposed.

E. Service Charge

<u>Meter Size</u>	<u>Monthly Charge</u>
5/8"	\$31.06
3/4" or 3/4" x 1"	40.97
1"	60.54
1 1/2"	109.89
2"	168.89
3"	326.30
4"	503.27
6"	1,191.88
8"	1,585.55
10"	2,372.57

F. San Diego County Water Authority (CWA) Fee

<u>Meter Size</u>	<u>Monthly Charge</u>
5/8"	\$4.24
3/4" or 3/4" x 1"	4.24
1"	6.78
1 1/2"	12.72
2"	22.05
3"	40.70
4"	69.54
6"	127.20
8"	220.48
10"	330.72

G. Locked Meters

The Service Charge and other fixed charges on locked meters shall be twenty-five percent (25%) of the regular charges for that account.

H. Construction Water

All construction water delivered via a construction meter shall be billed at the highest water rate tier and applicable Service Charge.

I. Fire Connection Services

Fire protection connection services, both metered and unmetered, shall be charged the Service Charge applicable to a 5/8" meter. All water used through the detector meter or a metered connection shall be billed at the Water Usage Charge for water.

J. Agricultural Water Programs

A discounted Water Usage Charge will be applied to each individual qualifying agricultural account in an amount equal to the agricultural water rate and/or other reduced charges from the San Diego County Water Authority (CWA). The District will use a melded rate, based on the agricultural water rates and other reduced charges for treated and untreated water, as the discount. Adjustments to the agricultural program rates will be concurrent with any adjustments to CWA agricultural water rates and other charges for treated and untreated water. Resolution Nos. 10-43 and 12-35 are hereby made a part of these Rules and Regulations by reference.

4.4.4 Service Related Charges

A. Non-Scheduled or Special Meter Readings

When requested by a customer, the District will make a special reading of a meter. For water billings based upon special readings, the above Service Charge and other fixed charges, and the Billing Period will be divided by the number of days in that billing period. The Service Charge and other fixed charges to be billed will be based on the number of days that the customer has received service since the last regularly scheduled meter reading. The same method will be used in prorating the number of units in all rate tiers.

B. Meter Bench Test

When requested by a customer, the District will bench test or, in the case of large meters, trailer test meters at a cost of \$~~44720~~.00 per test.

C. Ownership of Fire Hydrants

The VID entered into agreements with the City of Vista and the Vista Fire Protection District concerning the installation and maintenance of fire hydrants. These agreements are incorporated into these Rules and Regulations by this reference. The main segments of the agreement require VID to supply water at no charge for fire suppression and training and to relocate, reconstruct or replace fire hydrants at its expense. VID is responsible for the cost of all fire hydrant repairs and maintenance, including those brought about by traffic accidents or vandalism. Minor maintenance is the responsibility of

the Fire Agency, as is annual inspections. This agreement is renewed yearly and may be canceled with a 30-day written notification by any of the parties.

D. Service Installations During Construction (Construction Meters)

1. 1" Construction Meters with Backflow Device

1" Construction Meters with Backflow Device may be issued to the applicant for a maximum of 30 days. The 1" Construction Meter with Backflow Device without a spanner wrench shall require a \$1,~~104068~~.00 deposit, of which \$6~~3445~~.00 is refundable upon return of the meter in good condition within 35 days. The 1" Construction Meter with Backflow Device and a spanner wrench shall require a \$1,~~124088~~.00 deposit, of which \$6~~5034~~.00 is refundable upon return of the meter and spanner wrench in good condition within 35 days. Water usage shall not be billed, but shall be deducted from the refundable deposit at the then current domestic water rate. The cost of necessary repairs to the meter will also be deducted from the deposit. The refund will be forfeited if the meter is not returned within 35 days.

2. 3" Construction Meters with Backflow Device (For a maximum of one year; new application required after one year)

A \$4,~~012438~~.00 deposit shall be required on all construction meters with backflow device, \$2,~~729867~~.00 of the deposit is refundable upon return of the meter and backflow device in good condition. All construction water shall be billed at the highest water rate tier and applicable Service Charge. Moving a construction meter and backflow device from one location to another shall cost \$1~~7968~~.00 per move. The charge for an unauthorized construction meter and backflow device move shall be \$3~~5535~~.00. The meter and backflow device may be recalled for repeated offenses. Resetting the pressure-sustaining valve shall cost \$2~~1200~~.00. Developers must use construction meters and backflow devices for landscaping, road grading or construction purposes. Prior to placing the new water system in service, construction water must be obtained from a construction meter served by the existing water distribution system. When the new water distribution system has progressed to the point that it may be placed into service, all service outlets shall be locked. The developer may then make application for subdivision construction water for on-site work.

3. Subdivision Construction Meters

An \$8,~~83027~~.00 deposit shall be required on a Subdivision Construction Meter. \$2,~~05737~~.00 of that deposit is retained for administration and testing for a net refundable deposit of \$6,~~77390~~.00 if the meter is returned in good condition.

#### 4.4.5 Administrative/Document Fees

The following fees shall be charged to customers and/or applicants where applicable:

Annexations (Administrative Fee)	
VID is Conducting Agency for Reorganization	\$ 2, <del>425,280</del> .00
VID is Conducting Agency	\$ 2, <del>425,280</del> .00
VID is Not Conducting Agency	\$ 2, <del>425,280</del> .00
Construction Contract (Preparation Fee)	\$ 1, <del>873,774</del> .00
Detachments (Administrative Fee)	
VID is Conducting Agency	\$ 2, <del>425,280</del> .00
VID is Not Conducting Agency	\$ 2, <del>425,280</del> .00
Grant of Right of Way (Document)	\$ <del>779,577</del> .00
Private Ownership Agreement (Document)	\$ <del>87,525</del> .00
Quitclaim/Cancellation of Recorded Documents	\$ <del>910,700</del> .00
Encroachment Permit	\$ <del>808,573</del> .00
Joint Use Agreement	\$ <del>868,412</del> .00
Exchange Meter Agreement	\$ <del>43,610</del> .00
Water Availability Letter Update	\$ <del>146,137</del> .00
Water Availability Letter	\$ <del>314,295</del> .00

#### 4.4.6 Annexation/Detachment (Change of Boundaries) Per Acre Fees

A. Annexation Fees (See Sec. 3.1)

\$~~7,275,867~~.00 per acre.

B. Detachment Fee (See Sec. 3.1)

\$0 per acre

#### 4.4.7 Backflow Device Charges

New backflow device installations will be investigated and monitored with a set-up fee of \$~~268,520~~.00. The District will not be responsible for testing and repairs to such devices once they are entered on the monitoring system. (See "Cross Connection Control," Section 6.3.)

#### 4.4.8 Collection of Connection Fees

For water meters purchased on or after January 1, 2018 that abut an existing water main or are determined to be a "Permanent Offsite Service" per Section 3.8.6 (Temporary and Permanent Offsite Water Services), the cost of connecting service is included as part of the "Capacity Fee" established in Section 4.4.16.

Connection fees shall be collected for the following cases:

A. Temporary Offsite Service (see Section 3.8.6)

In addition to the charges otherwise provided by these regulations, the cost for providing a Temporary Offsite Service will be \$~~7,8636,718~~.00, plus an additional charge of \$~~7162~~.00 per foot of frontage.

The cost of permit associated with a Temporary Offsite Service is dependent upon its jurisdiction and will be determined at the time of its application.

B. Permanent Water Service resulting from a Temporary Service Agreement (TSA)

Conversion from a temporary offsite service to a permanent onsite service to satisfy the terms and conditions of a TSA shall be \$~~8,7737,418~~.00 plus an additional charge of \$~~7162~~.00 per foot of frontage.

Conversion from a temporary offsite service to a permanent onsite service excluding private plumbing tieback to satisfy the terms and conditions of a TSA shall be \$~~7,1535,798~~.00 plus an additional charge of \$~~7162~~.00 per foot of frontage.

The cost of permit associated with a Permanent Water Service resulting from a Temporary Service Agreement (TSA) is dependent upon its jurisdiction and will be determined at the time of its application.

C. Connection to “Pipeline Extensions Constructed by Developers” (See Section 3.8.7 C).

Connection fee shall be established in a payback agreement between the District and Developer.

4.4.9 Engineering Service Fees

A. Hydraulic Analysis with Schematic Layout

Upon request by landowner or his agent, the District shall perform a hydraulic analysis to determine required facilities, including pipeline sizes, and shall provide applicant with a schematic layout of required facilities to serve the proposed project. The cost for providing hydraulic analysis with schematic layout is \$~~1,140788~~.00.

B. Statement of Cost

After the hydraulic analysis with schematic layout has been done by the District, upon request by landowner or his agent, the District will provide a statement of cost which shall provide the applicant with a detailed cost of constructing said facilities using District forces. The cost for providing a statement of cost will be \$503473.00. The statement of cost is effective for 30 days.

C. Updated Statement of Cost

After 30-days have elapsed, an updated statement of cost will be required. The cost for an updated statement of cost will be \$22411.00.

D. Fire Flow Analysis

The cost for providing fire flow analysis only will be \$24631.00.

E. Plan Check

The District will check all improvement plans, and if acceptable, will approve said improvement plans. The fee for plan checking will be \$517487.00 per sheet excluding all sheets not showing water lines or appurtenances.

F. As-Built Drawings

The District requires all final As-Built drawings to be submitted at the end of the project. A deposit of \$49769.00 per sheet is collected at the beginning of the project. After acceptance of As-Built drawings and the project by the District, the deposit will be refunded.

G. Meter Service Lateral Inspection

The cost for inspecting a service lateral connected to our main by an outside contractor will be \$748641.00.

H. RPDA Inspection

The cost associated with inspection of a Reduced Pressure Detector Assembly (RPDA) is as follows:

RPDA inspection	\$ <u>614578</u> .00
RPDA and lateral inspection without shutdown	\$ <u>1,418334</u> .00
RPDA and lateral inspection with shutdown	\$ <u>2,356216</u> .00

I. Water Supply Assessment

The fee for preparation of a water supply study is variable and is dependent upon the number of hours spent by District staff preparing the study. The charge will be based on actual costs.

4.4.10 Fire Hydrant Installations

Full installations include up to 30 feet of pipe. Any pipe required for the installation over and above the 30 feet allowed in the flat rate for full installation shall be at additional cost. The cost of permit associated with fire hydrant installations will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

Full Installation	\$ 18,8007,041.00
Upgrade	\$ 7,0156,519.00

The cost associated with inspection of a Fire Hydrant is as follows:

Fire Hydrant inspection	\$ 1,005945.00
Fire Hydrant and lateral inspection without shutdown	\$ 1,809701.00
Fire Hydrant and lateral inspection with shutdown	\$ 2,211079.00

4.4.11 Fire Service

4" Fire Service Connection	\$ 12,7801,723.00
6" Fire Service Connection	\$ 13,2802,303.00
8" Fire Service Connection	\$ 14,5673,256.00
10" Fire Service Connection	\$ 16,1034,824.00

Fire service connection installations include up to 30 feet of pipe. Any pipe required for the installation over and above the 30 feet allowed shall be at an additional cost. When an in-line gate valve, air vent and blow-off is required, a fee of \$4,403035.00 will be charged. The cost of permit associated with fire service connections will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

4.4.12 Water Meter Fees

A. Water Meter Fees

5/8" Hook-on Meter	\$ 65577.00
Service Outlet	\$ 5,5794,975.00
Full Installation	\$ 6,2345,652.00

The smallest meter size allowable shall be a 3/4" meter. A 5/8" meter is only allowed for installation in condominiums, and mobile home subdivisions where each unit is metered separately or in similar low demand non-landscaping uses as approved by the District General Manager.

*(Resolution No. 4191, Last Revision 2/16/83: Resolution 83-15)*

3/4" Hook-on Meter	\$ 66480.00
Service Outlet	\$ <del>5,5794,975.00</del>
Full Installation	\$ <del>6,2435,655.00</del>
1" Hook-on Meter	\$ <del>817795.00</del>
Service Outlet	\$ <del>5,5794,975.00</del>
Full Installation	\$ <del>6,3965,770.00</del>
1 1/2" Hook-on Meter	\$ <del>1,901857.00</del>
Service Outlet	\$ <del>6,5085,845.00</del>
Full Installation	\$ <del>8,4097,702.00</del>
2" Hook-on Meter	\$ <del>1,752689.00</del>
Service Outlet	\$ <del>6,5085,845.00</del>
Full Installation	\$ <del>8,2607,534.00</del>
3" or larger sized meters by estimate only	

The cost of permit associated with water meter installations will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

B. Cost for Reduction of Meter Size

Reduction of a meter size shall be performed by the District upon written request by the owner. The owner shall be responsible for the cost of labor and parts associated with the reduction of a meter size. However, there shall be no charge to the owner for the cost of the new meter. Owner shall retain equity in the meter based on the smaller size.

The costs associated with reduction of a meter size are as follows:

Meter downsize from 3/4"	\$ <del>55825.00</del>
Meter downsize from 1"	\$ <del>55825.00</del>
Meter downsize from 1 1/2"	\$ <del>99450.00</del>
Meter downsize from 2"	\$ <del>1,26202.00</del>

The reduction of a meter size from 3" or larger sized meter is by estimate only.

C. Refunds for Discontinued Meters

There are no refunds for discontinued meters.

D. Collection of Capacity Fee on Behalf of the San Diego County Water Authority

This District will not accept any otherwise eligible application for meter service installation unless it is accompanied by payment of the applicable



capacity fee imposed by the San Diego County Water Authority. These fees are in accordance with the schedule authorized by the San Diego County Water Authority, which may be changed by that agency from time to time. This District is acting only as a collection agent for these fees.

E. Cancellation of Meter Application or Service Change

The cost for canceling a meter application or service change after it has been submitted and processed will be \$~~27263~~.00.

F. Service Lateral Termination

The cost for terminating a meter service lateral will be \$~~2,0801,914~~.00.

G. Commercial Irrigation Service Conversion

The cost for converting an existing domestic commercial service lateral into a dedicated combination irrigation and domestic service will be \$~~2,0721,954~~.00.

RESOLUTION NO. 21-XX

RESOLUTION OF THE BOARD OF DIRECTORS  
OF VISTA IRRIGATION DISTRICT  
AMENDING CERTAIN PROVISIONS OF THE DISTRICT'S RULES AND REGULATIONS  
RELATIVE TO FEES AND CHARGES OTHER THAN WATER RATES

WHEREAS the District has performed detailed cost studies on all fees and charges, and

WHEREAS, the fees adopted in the Resolution supersede any previous fees adopted, and

WHEREAS, it is necessary to make changes to said fees and charges due to inflationary factors and the detailed analyses of the cost make-up of each fee,

WHEREAS, on October 6, 2021, the Board of Directors of the Vista Irrigation District conducted a noticed public hearing on the proposed changes to certain fees and charges other than water rates, and considered the evidence and testimony presented at the public hearing, and

WHEREAS, based upon the analysis and information provided by District staff, the Board of Directors finds and determines that, with respect to each fee or charge proposed to be changed, the proposed fee or charge does not exceed the reasonable cost of providing the service for which the fee is charged.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby amend certain provisions of the District's Rules and Regulations as follows:

**4.4 RATES, SERVICE CHARGES AND FEES**

4.4.1 Purpose

The purpose of this policy is to establish water rates and service related charges for services provided by the District.

4.4.2 Water Rate Definitions

A. Billing Period

There are six Billing Periods per year, approximating two months each, which may vary by days from one period to another.

B. Service Charge

A flat charge to each account, based on meter size, which recovers the fixed costs of the District operations.

C. San Diego County Water Authority (CWA) Fee

A flat fee charged by the CWA to each account based on meter size, which recovers CWA's infrastructure access charge.

D. Willful Misrepresentation

Purposeful presentation of a material fact for the purpose of securing a rate, allotment or special benefit for an unqualified account.

4.4.3 Water Rates and Service Related Charges (*Revised 11-1-17; Resolution 17-40*)

A. Pass Through of Wholesale Water and Water-Related Service Fees and Charges

All San Diego County Water Authority (CWA) fees and charges for wholesale water and water-related services shall be passed through to Vista Irrigation District customers. The automatic pass through of costs is for a period of five years, terminating on October 18, 2022. These pass throughs shall be calculated by dividing the total billings from CWA for usage charges by the quantity of budgeted water sales.

B. Annual Water Rate Adjustment

Effective each July 1, the District's water rates will be adjusted to reflect inflationary costs. Such increases shall be calculated as an increase equal to the amount of the increase in the U.S. Department of Labor's Consumer Price Index – All Urban Consumers – San Diego, California for the previous calendar year ended. These adjustments shall be reflected on invoices sent on or after July 1 of each of the following years: 2018, 2019, 2020, 2021, and 2022.

C. Water Rate Structure

The District has established a water rate structure consisting of three tiers for all water usage except for participants in the Special Agricultural Water Rate (SAWR). Participants in SAWR will be billed at a flat rate. Monthly water allocations for the three tiered rates will be determined by meter size according to the following table.

<u>Meter Size</u>	<u>Monthly Allocation</u>		
	<u>Tier 1</u>	<u>Tier 2</u>	<u>Tier 3</u>
5/8"	0-7	8-42	43+
3/4"	0-10	11-60	61+
1"	0-25	26-150	151+
1 1/2"	0-50	51-300	301+
2"	0-80	81-480	481+
3"	0-160	161-960	961+
4"	0-250	251-1,500	1,501+
6"	0-500	501-3,000	3,001+
8"	0-800	801-4,800	4,801+
10"	0-1,150	1,151-6,900	6,901+

D. Water Usage Charge

Water use will be charged according to the following table, however the Tier 3 rate will only be imposed during times of water delivery cutbacks imposed by the San Diego County Water Authority. When no water delivery cutbacks are imposed by the Water Authority, Tier 3 usage will be billed at the Tier 2 rate.

<u>Tier</u>	<u>Rate Per Unit*</u>
Tier 1	\$ 4.44
Tier 2	4.98
Tier 3**	4.98

Agricultural Water Programs

<u>Program</u>	<u>Rate Per Unit*</u>
SAWR	\$ 3.91
Domestic usage	4.76

\* 1 unit = 748 Gallons

\*\* Tier 3 usage will be billed at the tier 2 rate when no delivery cutbacks are imposed.

E. Service Charge

<u>Meter Size</u>	<u>Monthly Charge</u>
5/8"	\$31.06
3/4" or 3/4" x 1"	40.97
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6"	1,191.88
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F. San Diego County Water Authority (CWA) Fee

<u>Meter Size</u>	<u>Monthly Charge</u>
5/8"	\$4.24
3/4" or 3/4" x 1"	4.24
1"	6.78
1 1/2"	12.72
2"	22.05
3"	40.70
4"	69.54
6"	127.20
8"	220.48
10"	330.72

G. Locked Meters

The Service Charge and other fixed charges on locked meters shall be twenty-five percent (25%) of the regular charges for that account.

H. Construction Water

All construction water delivered via a construction meter shall be billed at the highest water rate tier and applicable Service Charge.

I. Fire Connection Services

Fire protection connection services, both metered and unmetered, shall be charged the Service Charge applicable to a 5/8" meter. All water used through the detector meter or a metered connection shall be billed at the Water Usage Charge for water.

J. Agricultural Water Programs

A discounted Water Usage Charge will be applied to each individual qualifying agricultural account in an amount equal to the agricultural water rate and/or other reduced charges from the San Diego County Water Authority (CWA). The District will use a melded rate, based on the agricultural water rates and other reduced charges for treated and untreated water, as the discount. Adjustments to the agricultural program rates will be concurrent with any adjustments to CWA agricultural water rates and other charges for treated and untreated water. Resolution Nos. 10-43 and 12-35 are hereby made a part of these Rules and Regulations by reference.

#### 4.4.4 Service Related Charges

##### A. Non-Scheduled or Special Meter Readings

When requested by a customer, the District will make a special reading of a meter. For water billings based upon special readings, the above Service Charge and other fixed charges, and the Billing Period will be divided by the number of days in that billing period. The Service Charge and other fixed charges to be billed will be based on the number of days that the customer has received service since the last regularly scheduled meter reading. The same method will be used in prorating the number of units in all rate tiers.

##### B. Meter Bench Test

When requested by a customer, the District will bench test or, in the case of large meters, trailer test meters at a cost of \$447.00 per test.

##### C. Ownership of Fire Hydrants

The VID entered into agreements with the City of Vista and the Vista Fire Protection District concerning the installation and maintenance of fire hydrants. These agreements are incorporated into these Rules and Regulations by this reference. The main segments of the agreement require VID to supply water at no charge for fire suppression and training and to relocate, reconstruct or replace fire hydrants at its expense. VID is responsible for the cost of all fire hydrant repairs and maintenance, including those brought about by traffic accidents or vandalism. Minor maintenance is the responsibility of the Fire Agency, as is annual inspections. This agreement is renewed yearly and may be canceled with a 30-day written notification by any of the parties.

##### D. Service Installations During Construction (Construction Meters)

###### 1. 1" Construction Meters with Backflow Device

1" Construction Meters with Backflow Device may be issued to the applicant for a maximum of 30 days. The 1" Construction Meter with Backflow Device without a spanner wrench shall require a \$1,104.00 deposit, of which \$634.00 is refundable upon return of the meter in good condition within 35 days. The 1" Construction Meter with Backflow Device and a spanner wrench shall require a \$1,124.00 deposit, of which \$650.00 is refundable upon return of the meter and spanner wrench in good condition within 35 days. Water usage shall not be billed, but shall be deducted from the refundable deposit at the then current domestic water rate. The cost of necessary repairs to the meter will also be deducted from the deposit. The refund will be forfeited if the meter is not returned within 35 days.

2. 3” Construction Meters with Backflow Device (For a maximum of one year; new application required after one year)

A \$4,012.00 deposit shall be required on all construction meters with backflow device, \$2,729.00 of the deposit is refundable upon return of the meter and backflow device in good condition. All construction water shall be billed at the highest water rate tier and applicable Service Charge. Moving a construction meter and backflow device from one location to another shall cost \$179.00 per move. The charge for an unauthorized construction meter and backflow device move shall be \$355.00. The meter and backflow device may be recalled for repeated offenses. Resetting the pressure-sustaining valve shall cost \$212.00. Developers must use construction meters and backflow devices for landscaping, road grading or construction purposes. Prior to placing the new water system in service, construction water must be obtained from a construction meter served by the existing water distribution system. When the new water distribution system has progressed to the point that it may be placed into service, all service outlets shall be locked. The developer may then make application for subdivision construction water for on-site work.

3. Subdivision Construction Meters

An \$8,830.00 deposit shall be required on a Subdivision Construction Meter. \$2,057.00 of that deposit is retained for administration and testing for a net refundable deposit of \$6,773.00 if the meter is returned in good condition.

4.4.5 Administrative/Document Fees

The following fees shall be charged to customers and/or applicants where applicable:

Annexations (Administrative Fee)	
VID is Conducting Agency for Reorganization	\$ 2,425.00
VID is Conducting Agency	\$ 2,425.00
VID is Not Conducting Agency	\$ 2,425.00
Construction Contract (Preparation Fee)	\$ 1,873.00
Detachments (Administrative Fee)	
VID is Conducting Agency	\$ 2,425.00
VID is Not Conducting Agency	\$ 2,425.00
Grant of Right of Way (Document)	\$ 779.00
Private Ownership Agreement (Document)	\$ 875.00
Quitclaim/Cancellation of Recorded Documents	\$ 910.00
Encroachment Permit	\$ 808.00

Joint Use Agreement	\$ 868.00
Exchange Meter Agreement	\$ 436.00
Water Availability Letter Update	\$ 146.00
Water Availability Letter	\$ 314.00

4.4.6 Annexation/Detachment (Change of Boundaries) Per Acre Fees

A. Annexation Fees (See Sec. 3.1)

\$7,275.00 per acre.

B. Detachment Fee (See Sec. 3.1)

\$0 per acre

4.4.7 Backflow Device Charges

New backflow device installations will be investigated and monitored with a set-up fee of \$268.00. The District will not be responsible for testing and repairs to such devices once they are entered on the monitoring system. (See "Cross Connection Control," Section 6.3.)

4.4.8 Collection of Connection Fees

For water meters purchased on or after January 1, 2018 that abut an existing water main or are determined to be a "Permanent Offsite Service" per Section 3.8.6 (Temporary and Permanent Offsite Water Services), the cost of connecting service is included as part of the "Capacity Fee" established in Section 4.4.16.

Connection fees shall be collected for the following cases:

A. Temporary Offsite Service (see Section 3.8.6)

In addition to the charges otherwise provided by these regulations, the cost for providing a Temporary Offsite Service will be \$7,863.00, plus an additional charge of \$71.00 per foot of frontage.

The cost of permit associated with a Temporary Offsite Service is dependent upon its jurisdiction and will be determined at the time of its application.

B. Permanent Water Service resulting from a Temporary Service Agreement (TSA)

Conversion from a temporary offsite service to a permanent onsite service to satisfy the terms and conditions of a TSA shall be \$8,773.00 plus an additional charge of \$71.00 per foot of frontage.



Conversion from a temporary offsite service to a permanent onsite service excluding private plumbing tieback to satisfy the terms and conditions of a TSA shall be \$7,153.00 plus an additional charge of \$71.00 per foot of frontage.

The cost of permit associated with a Permanent Water Service resulting from a Temporary Service Agreement (TSA) is dependent upon its jurisdiction and will be determined at the time of its application.

- C. Connection to “Pipeline Extensions Constructed by Developers” (See Section 3.8.7 C).

Connection fee shall be established in a payback agreement between the District and Developer.

#### 4.4.9 Engineering Service Fees

- A. Hydraulic Analysis with Schematic Layout

Upon request by landowner or his agent, the District shall perform a hydraulic analysis to determine required facilities, including pipeline sizes, and shall provide applicant with a schematic layout of required facilities to serve the proposed project. The cost for providing hydraulic analysis with schematic layout is \$1,140.00.

- B. Statement of Cost

After the hydraulic analysis with schematic layout has been done by the District, upon request by landowner or his agent, the District will provide a statement of cost which shall provide the applicant with a detailed cost of constructing said facilities using District forces. The cost for providing a statement of cost will be \$503.00. The statement of cost is effective for 30 days.

- C. Updated Statement of Cost

After 30-days have elapsed, an updated statement of cost will be required. The cost for an updated statement of cost will be \$224.00.

- D. Fire Flow Analysis

The cost for providing fire flow analysis only will be \$246.00.

E. Plan Check

The District will check all improvement plans, and if acceptable, will approve said improvement plans. The fee for plan checking will be \$517.00 per sheet excluding all sheets not showing water lines or appurtenances.

F. As-Built Drawings

The District requires all final As-Built drawings to be submitted at the end of the project. A deposit of \$497.00 per sheet is collected at the beginning of the project. After acceptance of As-Built drawings and the project by the District, the deposit will be refunded.

G. Meter Service Lateral Inspection

The cost for inspecting a service lateral connected to our main by an outside contractor will be \$748.00.

H. RPDA Inspection

The cost associated with inspection of a Reduced Pressure Detector Assembly (RPDA) is as follows:

RPDA inspection	\$ 614.00
RPDA and lateral inspection without shutdown	\$ 1,418.00
RPDA and lateral inspection with shutdown	\$ 2,356.00

I. Water Supply Assessment

The fee for preparation of a water supply study is variable and is dependent upon the number of hours spent by District staff preparing the study. The charge will be based on actual costs.

#### 4.4.10 Fire Hydrant Installations

Full installations include up to 30 feet of pipe. Any pipe required for the installation over and above the 30 feet allowed in the flat rate for full installation shall be at additional cost. The cost of permit associated with fire hydrant installations will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

Full Installation	\$ 18,800.00
Upgrade	\$ 7,015.00

The cost associated with inspection of a Fire Hydrant is as follows:

Fire Hydrant inspection	\$ 1,005.00
Fire Hydrant and lateral inspection without shutdown	\$ 1,809.00
Fire Hydrant and lateral inspection with shutdown	\$ 2,211.00

4.4.11 Fire Service

4" Fire Service Connection	\$ 12,780.00
6" Fire Service Connection	\$ 13,280.00
8" Fire Service Connection	\$ 14,567.00
10" Fire Service Connection	\$ 16,103.00

Fire service connection installations include up to 30 feet of pipe. Any pipe required for the installation over and above the 30 feet allowed shall be at an additional cost. When an in-line gate valve, air vent and blow-off is required, a fee of \$4,403.00 will be charged. The cost of permit associated with fire service connections will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

4.4.12 Water Meter Fees

A. Water Meter Fees

$\frac{5}{8}$ " Hook-on Meter	\$ 655.00
Service Outlet	\$ 5,579.00
Full Installation	\$ 6,234.00

The smallest meter size allowable shall be a  $\frac{3}{4}$ " meter. A  $\frac{5}{8}$ " meter is only allowed for installation in condominiums, and mobile home subdivisions where each unit is metered separately or in similar low demand non-landscaping uses as approved by the District General Manager.

*(Resolution No. 4191, Last Revision 2/16/83: Resolution 83-15)*

$\frac{3}{4}$ " Hook-on Meter	\$ 664.00
Service Outlet	\$ 5,579.00
Full Installation	\$ 6,243.00
1" Hook-on Meter	\$ 817.00
Service Outlet	\$ 5,579.00
Full Installation	\$ 6,396.00
1 $\frac{1}{2}$ " Hook-on Meter	\$ 1,901.00
Service Outlet	\$ 6,508.00
Full Installation	\$ 8,409.00
2" Hook-on Meter	\$ 1,752.00
Service Outlet	\$ 6,508.00
Full Installation	\$ 8,260.00

3" or larger sized meters by estimate only

The cost of permit associated with water meter installations will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

B. Cost for Reduction of Meter Size

Reduction of a meter size shall be performed by the District upon written request by the owner. The owner shall be responsible for the cost of labor and parts associated with the reduction of a meter size. However, there shall be no charge to the owner for the cost of the new meter. Owner shall retain equity in the meter based on the smaller size.

The costs associated with reduction of a meter size are as follows:

Meter downsize from 3/4"	\$ 558.00
Meter downsize from 1"	\$ 558.00
Meter downsize from 1 1/2"	\$ 994.00
Meter downsize from 2"	\$ 1,262.00

The reduction of a meter size from 3" or larger sized meter is by estimate only.

C. Refunds for Discontinued Meters

There are no refunds for discontinued meters.

D. Collection of Capacity Fee on Behalf of the San Diego County Water Authority

This District will not accept any otherwise eligible application for meter service installation unless it is accompanied by payment of the applicable capacity fee imposed by the San Diego County Water Authority. These fees are in accordance with the schedule authorized by the San Diego County Water Authority, which may be changed by that agency from time to time. This District is acting only as a collection agent for these fees.

E. Cancellation of Meter Application or Service Change

The cost for canceling a meter application or service change after it has been submitted and processed will be \$272.00.

F. Service Lateral Termination

The cost for terminating a meter service lateral will be \$2,080.00.

G. Commercial Irrigation Service Conversion

The cost for converting an existing domestic commercial service lateral into a dedicated combination irrigation and domestic service will be \$2,072.00.

THE BOARD OF DIRECTORS HEREBY FINDS as follows:

1. The fees and charges adopted or amended by this Resolution are for the purpose of:
  - a. Meeting ongoing operating and maintenance expenses of the District, including employee wage rates and fringe benefits and the purchase of supplies, equipment, materials or services necessary for operation and maintenance activities of the District;
  - b. Meeting the financial requirements of the District; and
  - c. Maintaining the existing levels of services to the lands, residents and water users within the District's existing service area.
2. These fees and charges cover the cost of the District providing the specified services set forth herein, and/or cover the costs of the impacts to the District from the specified activities described in the Resolution.

The foregoing findings are based upon the staff reports presented to the Board of Directors and its fiscal policy committee regarding these fees and charges, as well as the written fee analyses prepared by District staff, all of which are on file at the District offices and available for public review.

Based upon the foregoing findings, the adoption or amendment of the fees and charges in this Resolution are exempt from the California Environmental Quality Act, Public Resources Code Section 21000, et seq. ("CEQA"), pursuant to State CEQA Guidelines §15273. District staff is authorized to file a Notice of Exemption in accordance with CEQA with respect to the adoption of this Resolution.

Upon approval by the Board of Directors, these fees and charges will be effective January 1, 2022.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District this 6th day of October 2021.

AYES:

NOES:

ABSTAIN:

ABSENT:

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Patrick H. Sanchez, President

ATTEST:

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Lisa R. Soto, Secretary  
Board of Directors



**STAFF REPORT**

**Board Meeting Date:** October 6, 2021  
**Prepared By:** Don Smith  
**Approved By:** Brett Hodgkiss

SUBJECT: SAN PASQUAL UNDERGROUNDING PROJECT

RECOMMENDATION: Receive update on the status of the San Pasqual Undergrounding Project.

PRIOR BOARD ACTION: The Board has received periodic updates on the status of the San Pasqual Undergrounding Project (SPUP), most recently on February 18, 2020.

FISCAL IMPACT: The current estimate of the cost for the engineering and construction of the SPUP is approximately \$43 million, or about \$21.5 million each for the City of Escondido (City) and the District. This includes the recent construction bid results and the cost of the engineering design that has already been completed; it does not include City staff time that may be accrued to the City’s capital asset.

SUMMARY: The SPUP is a project to remove, relocate and replace about 2.5 miles of the Escondido Canal that cross the San Pasqual Indian Reservation (see San Pasqual Undergrounding Project Overview Figure, attached). The project is required to be completed by May 17, 2023. While both the City and the District are jointly responsible to complete the project, the City is responsible for managing the design and construction of the SPUP.

The City received nine bids for the construction of the SPUP on September 16, 2021 with the apparent low bidder, Sukut Construction, submitting a bid of \$31.7 million, which is about 21 percent below the engineer’s estimate of construction cost. The City plans to submit the contracts for the construction and various support services to the City Council for approval at its October 13, 2021 meeting.

DETAILED REPORT: A table of the bid results received by the City on September 16, 2021 for the SPUP is shown below:

**San Pasqual Undergrounding Project Bid Results**

#	Bidder	Total Bid	% of Engineer’s Estimate
	<b>Engineer’s Estimate</b>	<b>\$ 40,217,890.00</b>	
1	Sukut Construction (apparent low bidder)	\$ 31,712,890.00	79%
2	Ames Construction, Inc.	\$ 31,845,100.00	79%
3	Skanska USA Civil West California District Inc.	\$ 32,600,000.00	81%
4	J.F. Shea Construction, Inc.	\$ 35,040,000.00	87%
5	Steve P. Rados, Inc.	\$ 35,955,000.00	89%
6	CCL Contracting, Inc.	\$ 37,424,760.00	93%
7	Vido Artukovich & Sons Inc. / Vidmar Inc. AJV	\$ 38,728,900.00	96%
8	W.A. Rasic Construction Co., Inc.	\$ 40,815,000.00	101%
9	Kiewit Infrastructure West Co.	\$ 41,595,550.00	103%

The bids were for the construction of the new pipeline, the desilting basin and the replace-in-place canal section. The City will request bids for a future construction contract for the abandonment and rehabilitation of about 2 miles of canal that will be decommissioned when the project is complete. A summary of project costs is shown in the table titled San Pasqual Undergrounding Project Costs.

**San Pasqual Undergrounding Project Costs**

<b>Description</b>	<b>Estimated Cost</b>
<b>Design Phase Services</b>	
Engineering Design (Michael Baker - MBI)	\$ 1,563,297
Environmental Surveys and Permitting (Helix)	\$ 100,000
<b>Design Subtotal:</b>	<b>\$ 1,663,297</b>
 <b>SPUP Construction and Support</b>	
Construction Contract (Sukut)	\$ 31,712,890
Construction Management (Arcadis)	\$ 1,551,560
Environmental & Cultural Monitoring (Helix)	\$ 556,603
Construction Support Services (MBI)	\$ 727,633
Labor Compliance Administration (Alliant)	\$ 116,600
<b>Construction and Support Subtotal:</b>	<b>\$ 34,665,286</b>
 <b>SPUP Abandonment and Rehabilitation</b>	
Engineer's Estimate of Construction Cost	\$ 5,855,722
15% Allowance for CM & Eng. Support	\$ 878,358
<b>Abandonment and Rehabilitation Subtotal:</b>	<b>\$ 6,734,080</b>
 <b>Total Estimated Project Cost:</b>	 <b>\$ 43,062,663</b>
50% of Estimated Total:	\$ 21,531,332

The District’s five-year financial plans and cash flow projections include \$25,162,420 (\$8 million in Fiscal Year 2022 and \$17,162,420 in Fiscal Year 2023) for the completion of the SPUP; based on estimated total project costs, it is anticipated that the District will spend about \$3.6 million less than projected.

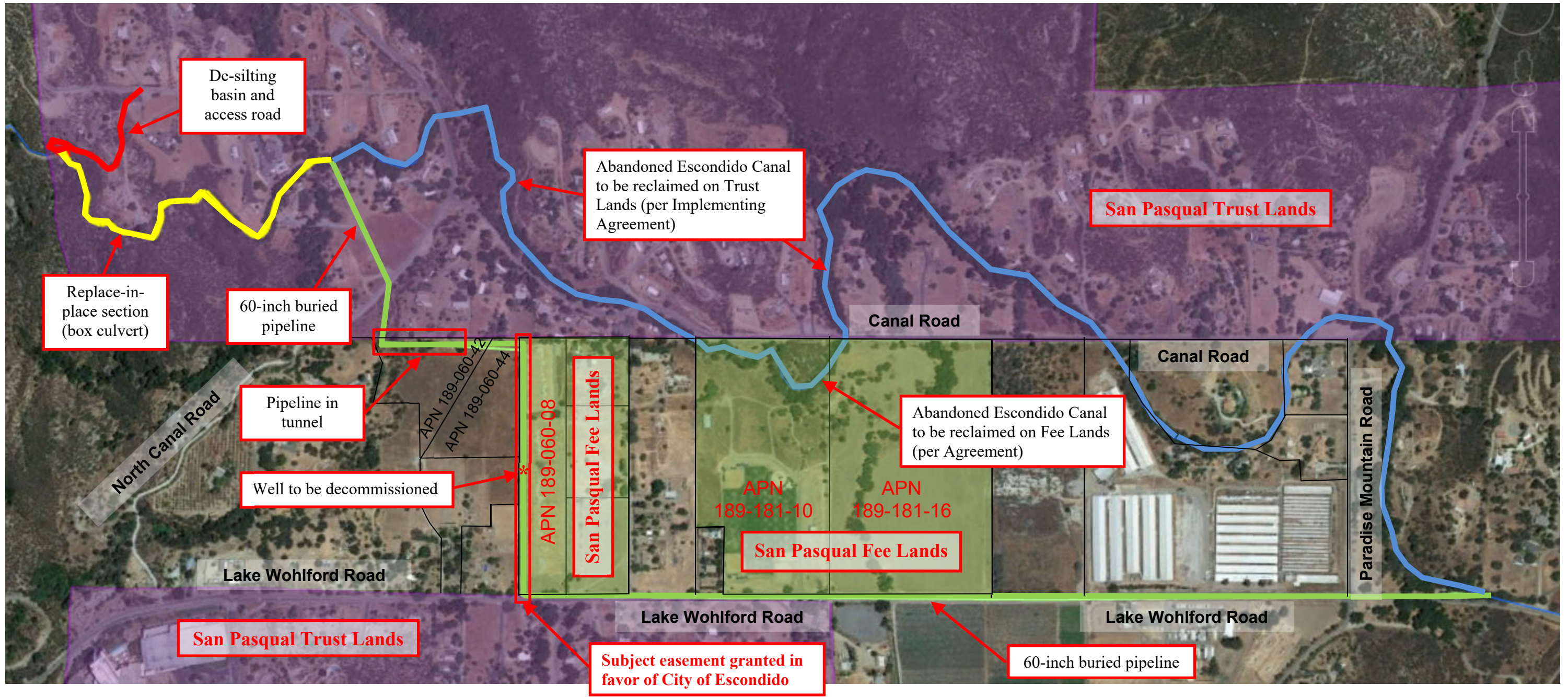
The City’s construction contract requires completion within 400 calendar days; assuming notice to proceed is issued to the contractor in mid-November 2021, the contract end date will be in late December 2022.

The design of the canal abandonment and rehabilitation is about 75 percent complete. It is anticipated that the work of the abandonment and rehabilitation will proceed (under a separate contract) concurrently with the SPUP construction so that the entire project will be completed before May 17, 2023.

City staff will be present at the Board meeting to answer questions.

ATTACHMENT: San Pasqual Undergrounding Project Overview Figure





Scale: 1" ≈ 525 ft

**San Pasqual  
Undergrounding Project  
Overview Figure**



**STAFF REPORT**

**Agenda Item: 9**

**Board Meeting Date: October 6, 2021**  
**Prepared By: Randy Whitmann, Don Smith, Frank Wolinski & Marlene Kelleher**  
**Approved By: Brett Hodgkiss**

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month's and anticipated activities are reported by each division.

**WATER RESOURCES DIVISION**

**VID Water Production  
August 2021**

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
<b><i>VID's EVWTP Water Production</i></b>					
Local Water	0.00	0.00	0.65	59.93	0.00
SDCWA Raw Water	13.88	1,320.50	9.44	884.51	2,663.80
<b>Subtotal (EVWTP Water Production)</b>	<b>13.88</b>	<b>1,320.50</b>	<b>10.09</b>	<b>944.44</b>	<b>2,663.80</b>
Oceanside Contract Water	0.21	19.60	1.10	101.92	42.20
SDCWA Treated Water	4.79	455.60	4.78	446.66	894.10
<b>TOTAL WATER PRODUCTION</b>	<b>18.88</b>	<b>1,795.70</b>	<b>15.97</b>	<b>1,493.01</b>	<b>3,600.10</b>

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

**Lake Henshaw**

Storage as of September 28, 2021: 3,745 af (7% of 51,832 af capacity)  
 Current releases: 0 cfs  
 Change in storage for month of August: 28 af (loss)  
 Total releases for month of August: 12 af (estimated leakage by valve)  
 Hydrologic year-to-date rain total: 0.76 inches (September 28, 2021)  
 Percent of yearly average rain: 3% (30-year average: 24.54 inches)  
 Percent of year-to-date average rain: 83% (30-year average through September: 0.92 in.)

**Warner Ranch Wellfield**

Number of wells running in August: 12  
 Total production for month of August: 646 af  
 Average depth to water table (August): 79 ft (see attached historical water table chart)

### ***September***

- Performed sampling for Harmful Algal Blooms (HABs) in Lake Henshaw on August 23 and 30 and September 7, 13 and 20. Results for microcystin and anatoxin-a have been in the “Caution” advisory range. Henshaw releases have been suspended since July 9.
- Attended bid opening for San Pasqual Undergrounding Project.
- Assisted Lake Henshaw Resort concessionaire with water quality sampling and testing of their community water system.

### ***October***

- Attend coordination meeting for San Pasqual Undergrounding Project abandonment and rehabilitation design.
- Participate in workshop to discuss long-term alternatives for reducing HABs in Lakes Henshaw and Wohlford.

ATTACHMENTS: Lake Henshaw Resort, Inc., Activity Reports – July 2021  
VID's Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production

## **ADMINISTRATION DIVISION**

### ***September***

- Completed recruitment for Maintenance Worker position. Juan Perez accepted a lateral transfer to this position.
- Continued recruitment for Laborer Trainee position.
- Began recruitment for Construction Worker position.
- Coordinated flu shots for employees, Directors and family members.
- Coordinated training for Bonding and Grounding of Electrical Systems for field personnel; this training was open to other public agencies.
- Participated in Association of California Water Agencies Joint Powers Insurance Authority Finance and Audit Committee.

### ***October***

- Continue recruitments for Laborer Trainee and Construction Worker positions.
- Coordinate sexual harassment training for all employees.
- Coordinate lock out/tag out training for field personnel.
- Coordinate annual Employee Health and Wellness Fair.

## **OPERATIONS & FIELD SERVICES**

### ***September***

- Water Quality Call/Incident for September – received one odor call. The call was investigated and determined to be a private plumbing issue.
- Inspected and tested 13 new backflow devices that were integrated into the District’s cross-connection control program.
- Pechstein beam reinforcement project – received final stamped drawings from structural engineering firm. Sent fabrication drawings to shops for bids.
- Began demolition and replacement of slate tile with concrete at south lobby entrance to District headquarters.
- Continued potholing on San Clemente Avenue to replace approximately 3,100’ feet of steel and asbestos cement pipe.
- Continued replacement of steel pipe on Mason Road – install approximately 1,350’ of 8-inch PVC, 10 services and one hydrant lateral. Approximately 40% complete.

- Continued mainline replacement of Nipponite and steel pipe on Vista Grande – install approximately 5,000’ of various sizes of PVC pipe, 37 services and 4 hydrant laterals. Approximately 50% complete.

**October**

- Continue Pechstein reservoir beam reinforcement project.
- Continue demolition and replacement of slate tile with concrete at lobby entrances to District headquarters.
- Continue mainline replacement of steel pipe on Mason Road – install approximately 1,350’ of 8-inch PVC, 10 services and one hydrant lateral.
- Continue mainline replacement of Nipponite and steel pipe on Vista Grande – install approximately 5,000’ of various sizes of PVC pipe, 37 services and 4 hydrant laterals.

**Electrical Energy Use at VID Headquarters**

**August 2021**

Description	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
	(kWh)	(kWh)	(kWh)
Solar Production (\$0.18 per kWh)	38,522	30,566	80,244
Power purchased from Direct Energy (\$0.05 per kWh)	10,185	12,591	19,223
<b>TOTAL ELECTRICAL ENERGY USE</b>	<b>48,707</b>	<b>43,157</b>	<b>99,467</b>

**ENGINEERING DIVISION**

**September**

- The District has replaced approximately 9.33 miles of Nipponite pipe since 2002. Of the 6.59 miles of Nipponite pipe remaining in the system, replacement of 0.85 miles is currently in design and 0.59 miles is in construction.
- The District has replaced approximately 1,995 feet (0.38 miles) of pipe (steel – 470 feet, PVC – 0 feet, non-Nipponite asbestos cement – 525 feet and Nipponite – 1,000 feet) in Fiscal Year 2022.
- Flume Replacement Alignment Study – Brown and Caldwell continued coarse screening analysis of the six alignments.
- Deodar Reservoir Rehabilitation – began negotiating a design services scope of work and fee with Murray Smith.
- Projects along Flume
  - The Villages – 380 dwelling unit residential subdivision along Country Club Lane, between Nutmeg Street and Pamela Lane in Escondido. Project includes storm drain work along the Jones Siphon in addition to the relocation of an 18-inch transmission main feeding the Bennett service area. Project requires District review and approval of two tract maps, encroachment permit, joint use agreement, grant of right of way, improvement plan, and quitclaim and bill of sale. The Board has approved all items except the quitclaim and bill of sale.

## *October*

- Mainline Replacement Projects in design (current projects): Lonsdale Ln.\*, Plumosa Ave., Calle Maria, Via Christina, Rush Ave.\*, Angeles Vista Dr., Portia Ave.\*, Torano Dr., Lado De Loma Dr.\*, Camino Culebra\*, Camino Loma Verde\*, Eddy Dr., Rancho Vista Rd., Mira Sol Dr., Camino Patricia, Camino Corto, Goetting Wy., Nevada Ave., N. Citrus Ave., Lemon Ave., Hillside Terrace, Mar Vista Dr., Miramar Dr., Buena Creek Rd., Rock Springs Rd. at Nordahl Rd., Estrelita Dr., Victory Dr. (Total length = 5.54 miles).
- Mainline Replacement Projects in planning (future projects): Queens Way, Alta Vista Dr., Catalina Ave.\*, Friendly Dr.\*, E. Vista Wy., Nordahl Rd.\*, HN Line - Gopher Canyon Rd. to Fairview Dr., Buena Creek Rd.\*, Robinhood Rd.\*, Lower Ln.\*, Easy St.\*, West AB Line – Esplendido Ave. and Bella Vista Dr.\*, Colavo Dr.\*, Broadway\*, Oak Dr.\*, Olive Ave.\*, Rancho Vista Rd., Bandini Pl., McGavran Dr., Oro Avo Dr., Shale Rock Rd., La Mirada Dr., Crescent Dr.\*, Descanso Ave., San Clemente Ave.\* (Total length = 9.46 miles).
- Edgehill (E) Reservoir Replacement and Pump Station – begin advertising for project construction and solicitation of bids.
- Flume Replacement Alignment Study – Brown and Caldwell to continue coarse screening analysis of the six alignments.
- Deodar Reservoir Rehabilitation – continue negotiating a design services scope of work and fee with Murray Smith.

\*Nipponite pipe

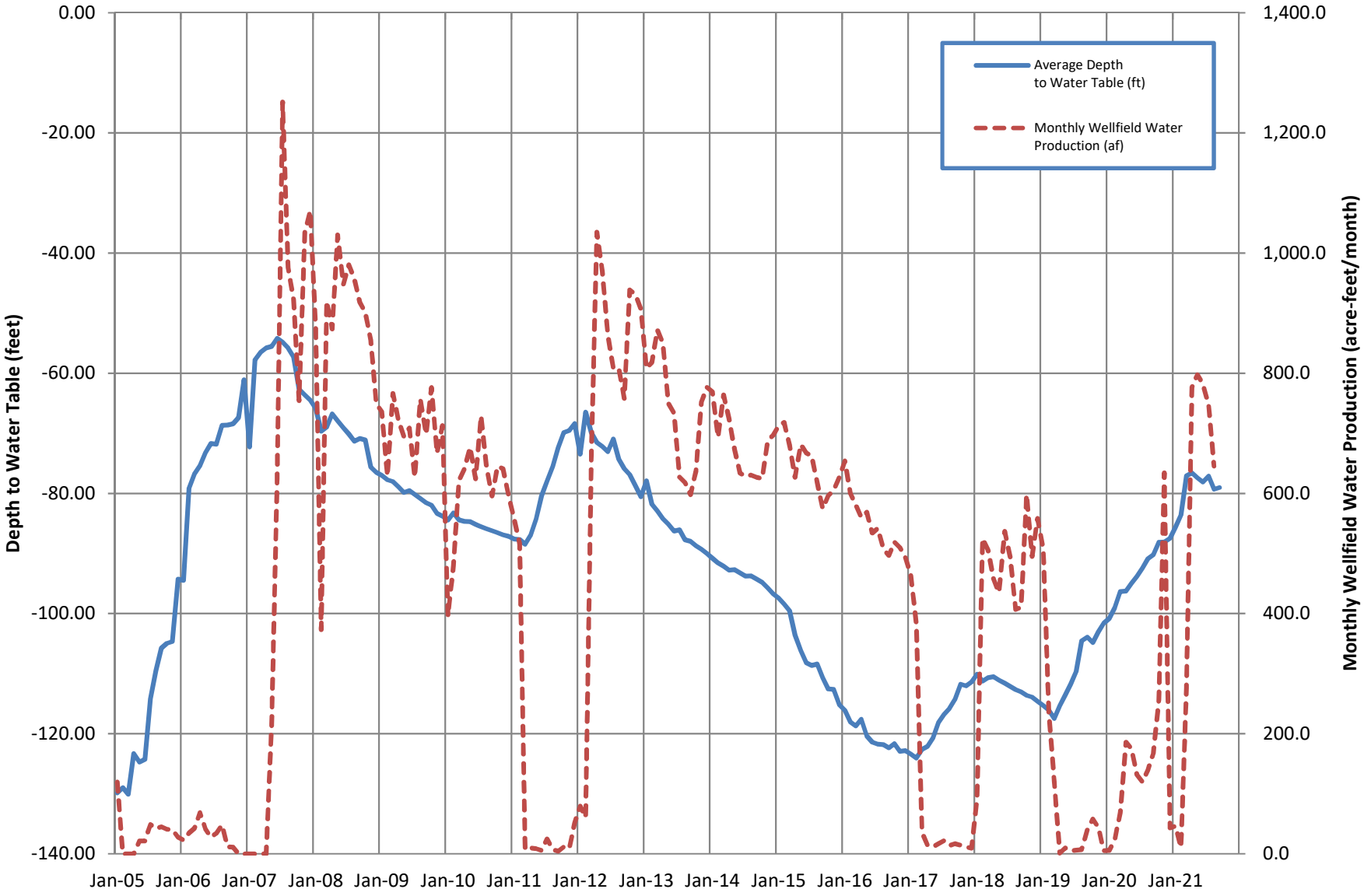


**LAKE HENSHAW RESORT, INC.  
ACTIVITY REPORT  
AS OF JULY 31, 2021**

	2020 Jul	2020 Aug	2020 Sep	2020 Oct	2020 Nov	2020 Dec	2021 Jan	2021 Feb	2021 Mar	2021 Apr	2021 May	2021 Jun	2021 Jul	12 MO AVG
Fishing Permits	910	712	543	480	302	162	246	180	243	948	681	587	500	500
Boat Launches	14	10	3	9	3	4	3	2	3	37	23	9	6	10
Motor Boats (full day rental)	57	37	38	21	8	11	8	6	13	46	51	51	53	31
Motor Boats (half day rental)	14	7	6	11	0	0	0	1	5	1	3	7	7	5
Campground/Head Count	1,562	790	1,660	492	297	132	126	34	220	462	1,857	964	1,821	801
Campground/Cars, Trucks, etc.	502	294	750	159	113	60	62	25	101	235	820	374	822	332
Campground/Recreational Vehicles	9	2	0	1	7	0	0	5	14	12	15	0	25	7
Mobile Home/Spaces	69	72	72	72	73	71	68	68	68	68	69	69	70	70
M.H.P. Daily (Visitors/Head Count)	4	6	8	8	14	12	12	0	0	0	0	0	0	5
M.H.P. (Residents/Head Count)	99	104	104	104	105	102	95	95	95	95	96	96	91	99
Storage	6	6	6	6	6	7	7	7	6	6	6	6	6	6
Cabins	231	262	184	135	137	132	76	55	133	185	143	170	169	155
Hunters	0	0	0	0	0	0	0	0	0	0	0	0	0	0

# VID's Warner Wellfield

## Water Table Depth vs. Monthly Wellfield Production





**Agenda Item: 10**

**STAFF REPORT**

**Board Meeting Date: October 6, 2021**  
**Prepared By: Brett Hodgkiss**

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.





Our Region's Trusted Water Leader  
**San Diego County Water Authority**

## **SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING SEPTEMBER 23, 2021**

- 8.1 Monthly Treasurer's Report on Investments and Cash Flow.  
The Board noted and filed the Treasurer's report.
- 8.2 Agreement with Oracle USA, Inc. to renew the Enterprise Resource Planning System software annual maintenance and support agreements.  
The Board authorized the General Manager to renew the Enterprise Resource Planning System software annual maintenance and support agreements with Oracle USA, Inc. for two years at a total cost of \$623,274.35.
- 8.3 Adopt the Water Authority's 2021 Long-Range Financing Plan.  
The Board adopted the Water Authority's 2021 Long-Range Financing Plan including the following: 1) Include within the Long-Range Financing Plan (LRFP) document, the following: a) A section regarding affordability and the impact SDCWA rates have upon individual ratepayers, and that SDCWA will provide a plan for reviewing its expenditures and resources with the goal of mitigating rate increases as much as possible; and, b) Keep the current legal Debt Service Coverage Ratio at 1.2x and leave the target level at 1.5x; 2) During the mid-term budget cycle, beginning in Fiscal Year 2023, SDCWA will prepare a Five-Year Financial Projection to serve as a framework for the following year's budget development and rate setting processes. As part of this process SDCWA will inform the Board as to the actual cash to debt mix and will take into consideration not only the impact on CWA's ratings, but also the intergenerational equity; 3) SDCWA will retain as-needed, third-party consultant(s) to review cost of service studies, rate designs, and the CIP planning and prioritization; 4) SDCWA will provide an excel version of the rate model spreadsheet used in the preparation of the LRFP that includes the projected impact to each rate category to all member agencies and the Board of Directors; 5) SDCWA will work to identify transfer opportunities for its contracted water supplies given the changing demand climate, and provide an update to the Board of Directors; and 6) SDCWA to request the same from MWD.
- 8.4 Reimbursement Agreement with City of Poway for design of the new treated water connection and Poway 5 Flow Control Facility.  
The Board authorized the General Manager, or designee, to execute the design reimbursement agreement with the City of Poway for supporting the new treated water connection and Poway 5 Flow Control Facility.
- 8.5 Contract with Southwest Valve & Equipment, Inc. to purchase butterfly valves.  
The Board authorized the General Manager, or designee, to award a contract to Southwest Valve & Equipment, Inc. to purchase two 72-inch butterfly valves in the amount of \$646,868.75 for the Pipeline 5 Relining from Twin Oaks Valley Road to Crossover Pipeline Turnout project.



8.6 Closed Session.

The Board approved the General Manager or her designee agreeing to the following condition: If there is federal money available to pay for the potential project, CVWD and the Water Authority get first priority on that funding if it requires matching funds, but the Indian Water Authority gets first priority on any federal funding that does not require matching funds (up to the amount of their obligation).

8.7 Approval of Minutes.

The Board approved the minutes of the Special Administrative and Finance Committee meeting of August 12, 2021 and the Formal Board of Directors' meeting of August 26, 2021.



## **STAFF REPORT**

**Agenda Item: 11.A**

**Board Meeting Date: October 6, 2021**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



**STAFF REPORT**

**Agenda Item: 11.B**

**Board Meeting Date: October 6, 2021**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

**SUBJECT:** SCHEDULE OF UPCOMING MEETINGS AND EVENTS

**SUMMARY:** The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>1 *</b>	<b>Vista Chamber of Commerce Business Mixer</b> <i>Oct. 13, 2021; 5:00 p.m.–6:00 p.m.; Cosmic Solar Vista</i> <i>Registration deadline: None</i>	
<b>2</b>	<b>Orange County Water Summit</b> <i>Oct. 15, 2021; Grand Californian Hotel, Anaheim</i> <i>Registration deadline: 10/15/21</i>	
<b>3</b>	<b>Council of Water Utilities Meeting</b> <i>Oct. 19, 2021, 8:00 a.m.–9:30 a.m.</i> <i>Registration deadline: TBD</i>	Vásquez
<b>4</b>	<b>Sexual Harassment Prevention Training AB 1661</b> <i>Nov. 2, 2021 –9:00 a.m. – 11:00 a.m., VID Board Room</i> <i>Registration deadline: None</i>	Miller (R) Vásquez (R) Dorey (R) Sanchez (R) MacKenzie (R)
<b>5 *</b>	<b>CSDA Quarterly Meeting</b> <i>Nov. 18, 2021, 6:00 p.m.; The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Registration deadline: TBD</i>	MacKenzie
<b>6</b>	<b>ACWA Fall Conference</b> <i>Nov. 30-Dec. 3, 2021–Pasadena</i> <i>Registration deadline: 11/19/21</i>	Miller (T) Vásquez Dorey Sanchez MacKenzie
<b>7 *</b>	<b>Vista Chamber of Commerce Business Mixer</b> <i>Dec. 8, 2021; 5:00 p.m.–6:00 p.m.; Location TBD</i> <i>Registration deadline: None</i>	
<b>8</b>	<b>Colorado River Water Users Association Conference (CRWUA)</b> <i>Dec. 14-16, 2021; Caesar’s Palace Las Vegas</i> <i>Registration deadline: 11/30/21</i>	Sanchez MacKenzie Miller (T)

\* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

**R**=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative

◊=Attendee to self-register for virtual meeting.



**Agenda Item: 12**

**STAFF REPORT**

**Board Meeting Date: October 6, 2021**  
**Prepared By: Lisa Soto**

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

*Staff-generated list of tentative items for future agendas:*

- California Special Districts Association bylaws amendments (October)
- 2022 Board meeting dates (October)
- General Counsel interviews and selection (November/December)



## **STAFF REPORT**

**Agenda Item: 13**

**Board Meeting Date: October 6, 2021**  
**Prepared By: Lisa Soto**

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



## **STAFF REPORT**

**Agenda Item: 14**

**Board Meeting Date: October 6, 2021**  
**Prepared By: Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



## **STAFF REPORT**

**Agenda Item: 15**

**Board Meeting Date: October 6, 2021**  
**Prepared By: Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.





**Agenda Item: 16**

**STAFF REPORT**

**Board Meeting Date: October 6, 2021**  
**Prepared By: Brett Hodgkiss**

SUBJECT: CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL - EXPOSURE TO LITIGATION

SUMMARY: Conference with legal counsel to discuss significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (1) of subdivision (e) of Section 54956.9: 1 potential case.



**Agenda Item: 17**

**STAFF REPORT**

**Board Meeting Date: October 6, 2021**  
**Prepared By: Brett Hodgkiss**

SUBJECT: CLOSED SESSION: LABOR NEGOTIATIONS

SUMMARY: Conference with labor negotiators pursuant to Government Code section 54957.6(a). Agency negotiators: Phil Zamora, Frank Wolinski, and Marlene Kelleher.

NOTICE OF ADJOURNED MEETING  
OF THE BOARD OF DIRECTORS OF THE  
VISTA IRRIGATION DISTRICT

A REGULAR MEETING OF THE BOARD OF DIRECTORS OF VISTA IRRIGATION DISTRICT, HELD ON OCTOBER 6, 2021 WAS ADJOURNED UNTIL 9:00 AM, WEDNESDAY, OCTOBER 20, 2021 AT THE OFFICE OF THE VISTA IRRIGATION DISTRICT, 1391 ENGINEER STREET, VISTA, CALIFORNIA.

\* \* \* \* \*

AFFIDAVIT OF POSTING ORDER OF ADJOURNMENT OF MEETING

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO )

I, Lisa R. Soto, hereby certify that I am the duly appointed, qualified Secretary of the Board of Directors of Vista Irrigation District; that the foregoing is duly noted in the Minutes of said Regular Meeting of the Board of Directors of Vista Irrigation District; that said Regular Board Meeting was ordered adjourned to the time and place above specified; and that I posted a copy of this order of adjournment near the public entrance to the Board Room at the offices of the District.



\_\_\_\_\_  
Lisa R. Soto, Secretary  
Board of Directors  
Vista Irrigation District

POSTED: October 6, 2021