

MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

November 21, 2018

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, November 21, 2018, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Dorey called the meeting to order at 8:31 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Eldon Boone, General Manager; Lisa Soto, Secretary of the Board; Brett Hodgkiss, Assistant General Manager; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Operations and Field Services Manager; Marlene Kelleher, Finance Manager; and Marian Schmidt, Administrative Assistant.

Other attendees: Many of Marian Schmidt's friends and co-workers were present to honor and wish her well in her retirement.

3. PLEDGE OF ALLEGIANCE

Director Vasquez led the pledge of allegiance.

4. APPROVAL OF AGENDA

18-11-108 *Upon motion by Director MacKenzie, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the agenda as presented.*

5. PUBLIC COMMENT TIME

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

18-11-109 *Upon motion by Director Vásquez, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the Consent Calendar, including Resolutions No. 18-34 and 18-35, honoring Jennifer Brust and approving disbursements, respectively.*

A. Resolution honoring retiring Vista Irrigation District employee Jennifer Brust

See staff report attached hereto. Staff recommended and the Board took the following action:

The Board adopted Resolution No. 18-34 honoring Jennifer Brust for 18 years of service to the District and its customers, by the following roll call vote:

AYES: *Directors Miller Vásquez, Sanchez, MacKenzie, and Dorey*
NOES: *None*
ABSTAIN: *None*
ABSENT: *None*

Resolution No. 18-34 is on file in the official Resolution book of the District.

B. Minutes of Board of Directors meeting on November 7, 2018

The minutes of November 7, 2018 were approved as presented.

C. Resolution ratifying check disbursements

RESOLUTION NO. 18-35

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 60250 through 60368 drawn on Union Bank totaling \$576,845.38.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 21st day of November 2018.

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7. RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE MARIAN SCHMIDT

See staff report attached hereto.

General Manager Eldon Boone stated that Marian Schmidt will retire on December 27, 2018, but because she will miss the December Board meeting, her retirement is being celebrated at this time. He commented that Ms. Schmidt has always been one to go out of her way to be helpful to the employees and the Board alike. Assistant General Manager Brett Hodgkiss stated that Ms. Schmidt has been a pleasure to work with, and her commitment to the District, its employees, and customers will be sorely missed. Following her retirement, Ms. Schmidt and her husband, Steve, plan to move to Tennessee and she plans to volunteer and continue to enjoy outdoor activities, such as hiking and kayaking. The Board all spoke about how much they've appreciated all that Ms. Schmidt has done for each of them, and how much she will be missed. The Board wished Ms. Schmidt health and happiness as she embarks on her well-deserved retirement.

18-11-110

Upon motion by Director Miller, seconded by Director Sanchez, the Board of Directors adopted Resolution 18-36 honoring Marian Schmidt for 15 years for service to the District and its customers, by the following roll call vote:

AYES: Directors Miller, Vásquez, Sanchez, MacKenzie, and Dorey

NOES: None

ABSTAIN: None

ABSENT: None

A copy of Resolution 18-36 is on file in the official Resolution Book of the District.

President Dorey presented a framed copy of the resolution. Ms. Schmidt thanked the Board, Mr. Boone and Mr. Hodgkiss, and added that she enjoyed her time at the District and enjoyed working with all of her coworkers. A brief break was taken from 8:42 a.m. to 8:57 a.m. Upon return from break, present in the Boardroom were Marlene Kelleher and Frank Wolinski.

8. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported that there has not been a meeting of the San Diego County Water Authority (Water Authority) Board of Directors since his last report. He reported that there continues to be ongoing communication between the Water Authority and the Metropolitan Water District regarding the two agencies' lawsuit settlement agreement.

9. MEETINGS AND EVENTS

See staff report attached hereto.

Director Sanchez reported that the Public Affairs Committee met the previous week, and the minutes and recommendations from that meeting would be on the next agenda.

Directors Vásquez and MacKenzie reported on their attendance at the quarterly meeting of the San Diego Chapter of the California Special Districts Association (CSDA), where Dr. Sayone Thihalolipavan of the San Diego County Department of Public Health presented "Leveraging Special District and County Partnerships to Live Well".

Director MacKenzie reported on her attendance at a meeting of the Special District Leadership Foundation Board of Directors where the 2019 budget was approved, which includes scholarships to help agencies with limited budgets participate in the foundation's programs and educational offerings.

Director MacKenzie reported on her attendance at a meeting of the CSDA Finance Corporation (Corporation) which included a review of the Corporation's finances. Director MacKenzie commented that with a total of 16 closings in 2018, and another \$2.5 million approved at the meeting, the Corporation had a profitable year.

Director MacKenzie reported on her attendance at a meeting of the CSDA Board of Directors where plans for CSDA's 50th Anniversary were discussed. Director MacKenzie reported on CSDA's legislative efforts and successes in 2018. She also reported about the video contest sponsored by the San Diego Chapter CSDA, and the voting process for the contest.

President Dorey said that he was registered to attend a Groundwater Resources Association Dinner meeting, and was unable to attend. He asked that staff deduct the cost of registration from his next per diem check.

President Dorey requested to attend the Council of Water Utilities (COWU) meeting in January. He requested that the Second Annual Western Groundwater Congress be added to the list of Upcoming Meetings and Events for September 17-19, 2019 in Sacramento.

18-11-111 *Upon motion by Director Vasquez, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors authorized President Dorey to attend COWU in January 2019.*

10. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Mr. Hodgkiss stated that the Comprehensive Annual Financial Report would be on the Board agenda for consideration in January 2019.

11. COMMENTS BY DIRECTORS

Wishes for a happy Thanksgiving were shared among the Board members and staff.

12. COMMENTS BY GENERAL MANAGER

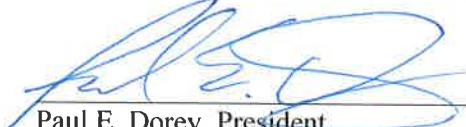
Mr. Hodgkiss pointed out the memo left at the dais (attached hereto as Exhibit A) regarding the pass through of wholesale water fees and charges by the Water Authority, which he noted is one of the smallest increases in years (three cents on each tier of the water rate), with no increase on the Infrastructure Access Fee.

Mr. Hodgkiss stated that pictures were provided at the dais of the Escondido Canal fall maintenance currently underway (attached hereto as Exhibit B). The photos depict the section between Bee Canyon and the Division Flume being repaired, as many of the sections are annually, by hand because they are inaccessible by machinery.

Mr. Hodgkiss reminded the Board about the gathering being planned by General Counsel Kuperberg while at the upcoming ACWA Conference. He stated that staff would be happy to RSVP on behalf of anyone who wishes to attend.

13. ADJOURNMENT

There being no further business to come before the Board, at 9:43 a.m., President Dorey adjourned the meeting.


Paul E. Dorey, President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



Agenda Item: 6

STAFF REPORT

Board Meeting Date: November 21, 2018
Prepared By: Lisa Soto

SUBJECT: CONSENT CALENDAR

- A. Resolution honoring retiring Vista Irrigation District employee Jennifer Brust
- B. Minutes of the Board of Directors meeting on November 7, 2018
- C. Ratification of check disbursements



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date: November 21, 2018
Prepared By: Marlene Kelleher
Reviewed By: Brett Hodgkiss
Approved By: Eldon Boone

SUBJECT: RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE JENNIFER BRUST

RECOMMENDATION: Adopt Resolution No. 18-XX honoring Jennifer Brust for 18 years of service to the District and its customers.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Jennifer retired with 18 years of exemplary service to the District and its customers on October 9, 2018. The District would like to honor Jennifer by passing the attached resolution.

DETAILED REPORT: Jennifer started her career with the District on December 20, 1999 as a Customer Service Manager. With her excellent customer service skills, Jennifer quickly became, and remained, an invaluable asset to the District. Jennifer's dedication and willingness to assist customers and staff alike made her a "go to" person whenever help was needed; she built a strong rapport with our customers over the years and has received many thanks for all of her efforts. Her devotion to the District and its customers will be sorely missed.

During her tenure as Customer Service Manager, Jennifer successfully implemented two Utility Billing systems, Datastream and Tyler Utility Billing. She also took over the responsibility for administering payroll when the District's long-time Payroll Specialist retired; during that time, Jennifer was part of a team that implemented a new payroll/human resources software system, which helped streamline the payroll process. Most importantly, she led by example and motivated her staff to do the same, especially when it came to providing a high level of service to the District's customers.

Following her retirement, Jennifer plans on traveling and spending more time with her husband, kids and dog. We wish her all the health and happiness in the world as she embarks on her latest adventure—retirement.

ATTACHMENT: Resolution No. 18-XX

RESOLUTION NO. 18-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
HONORING JENNIFER BRUST
FOR 18 YEARS OF SERVICE TO THE DISTRICT

WHEREAS, Jennifer Brust has been the Customer Service Manager investigating and responding to customer concerns regarding water usage and bills and working with a variety of computer systems and computer equipment for eighteen years; and

WHEREAS, Jennifer Brust has been instrumental in creating a reputation of quality customer service for the Vista Irrigation District; and

WHEREAS, Jennifer Brust's extensive knowledge of the District and its systems has served to assist many departments and customers over the course of her career; and

WHEREAS, Jennifer Brust administered payroll and assisted with the transition to a new payroll/human resources software system, which helped streamline the processing of payroll; and

WHEREAS, Jennifer Brust's devotion to the District and its customers has been invaluable; and

WHEREAS, Jennifer Brust's contributions and commitment to the District as well as her "how can I help" attitude will be missed.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Vista Irrigation District does hereby wish Jennifer Brust a long, healthy, and prosperous retirement and expresses its appreciation for her dedication to the District and to its customers for the past 18 years.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 21st day of November 2018.

AYES:
NOES:
ABSTAIN:
ABSENT:

Paul E. Dorey, President

ATTEST:

Lisa Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



Cash Disbursement Report

Payment Dates 10/25/2018 - 11/07/2018

Payment Number	Payment Date	Vendor	Description	Amount
60250-60251	10/31/2018	Refund Checks 60250-60251	Customer Refunds	633.00
60252	10/31/2018	Escondido Metal Supply	Radiator Guard - B21	132.58
60253	10/31/2018	AT&T	3680/CALNET3 9/13-10/12/18 - Phones	1,029.22
	10/31/2018		0230/CALNET3 9/13-10/12 - Teleconference	5.30
	10/31/2018		20Mbps Phone Service 9/19/18-10/18/18	1,030.10
60254	10/31/2018	Bearcom	2-Way Radio - Truck 56	530.31
60255	10/31/2018	CDW Government Inc	VOIP UCS Servers (2)	8,317.32
	10/31/2018		VOIP Server Support (2)	741.92
	10/31/2018		VOIP Travel	170.00
60256	10/31/2018	Cecilia's Safety Service Inc	Traffic Control - Engineer St	510.00
	10/31/2018		Traffic Control - Olive Ave	75.00
	10/31/2018		Traffic Control - N Santa Fe	5,270.00
	10/31/2018		Traffic Control - Plumosa Ave	1,140.00
60257	10/31/2018	City Of Escondido	EVWTP OSG Expenses 07/18 - 09/18	164.51
	10/31/2018		Escondido Canal Operating Cost 07/18-09/18	78,061.47
60258	10/31/2018	City of Vista	Annual Sewer Charges 07/18-06/19	4,799.00
60259	10/31/2018	Clark Land Resources, Inc	Encroachment Evaluation 09/2018	854.00
60260	10/31/2018	Core & Main	6" Master Meter Octave UltraSonic (2)	7,699.64
	10/31/2018		Pipe Lube (5)	539.62
	10/31/2018		Materials for Job D2338 - Osborne St	2,010.52
60261	10/31/2018	Todd Groundwater, Inc.	Warner Basin Groundwater Assessment 09/2018	13,037.50
60262	10/31/2018	Dion International Trucks, LLC - San Marcos	Batteries - Truck 44	392.54
60263	10/31/2018	DIRECTV	Direct TV Service	91.99
60264	10/31/2018	Electrical Sales Inc	LED Lights (25)	286.86
60265	10/31/2018	Endicott Comm., Inc - CV	Answering Service 10/2018	263.66
60266	10/31/2018	Eurofins Eaton Analytical Inc	Pechstein Pentachlorophenol - Samples	300.00
60267	10/31/2018	FedEx	Shipping	89.58
60268	10/31/2018	Ferguson Waterworks	Meter 3/4" x 1" electronic read (360)	53,778.60
	10/31/2018		Meter 2" electronic read (80)	40,269.00
	10/31/2018		Meter 1.5" electronic read (100)	38,104.00
	10/31/2018		Meter 1" electronic read (100)	20,026.25

Payment Number	Payment Date	Vendor	Description	Amount
	10/31/2018		Meter 5/8" x 3/4" electronic read (70)	9,547.65
	10/31/2018		Material for Job D2337	50.88
	10/31/2018		Fire Hydrant Check Valve (1)	1,459.21
	10/31/2018		Sleeve 12" Galvanized Top Sections (2)	32.48
	10/31/2018		Adapter 2" MIP Schedule 80 SxT (4)	34.64
	10/31/2018		Nut Bolt Gasket Kit 6"-8" (5)	50.07
	10/31/2018		Adapter 2" Copper x MIP (4)	51.96
	10/31/2018		Reducer 8x6 Cast Iron POxPO (1)	96.56
	10/31/2018		Cover 10" Valve Box Cast Iron (2)	97.43
	10/31/2018		DFW Meter Box Large (1)	103.92
	10/31/2018		Reducer 8x6 Cast Iron POxFL (1)	121.24
	10/31/2018		Pipe 6" PVC DR-14 C900 (20)	126.65
	10/31/2018		Service Saddle 8x2 C900 PVC (1)	128.82
	10/31/2018		Service Saddle 4x2 C900 PVC (2)	190.52
	10/31/2018		Curb Stop 2" FNPT X MNPT (2)	573.73
	10/31/2018		Corp Stop 2" (3)	570.00
	10/31/2018		Pipe 4" PVC DR-14 C900 (60)	211.09
	10/31/2018		Service Saddle 4x1 C900 PVC (3)	282.53
	10/31/2018		Tee 8" Cast Iron Flange (1)	269.33
	10/31/2018		DFW Meter Box Lid Small D1324 (10)	573.73
	10/31/2018		Adapter 8" Cast Iron POxFL (2)	241.61
	10/31/2018		Cover 8" Valve Cast Iron Water (1)	25.98
	10/31/2018		Zinc Anode bag 30lb (11)	1,512.25
	10/31/2018		Curb Stop 1" Flare (12)	1,155.46
	10/31/2018		Gate Valve 8" POxFL R/W C900 (2)	2,128.69
	10/31/2018		Ell 2" Brass 90 Degree St. (1)	23.82
	10/31/2018		Flange 6" SOW 6-hole (1)	27.06
	10/31/2018		Pipe 1" PVC Schedule 40 (80)	30.31
	10/31/2018		Curb Stop 2" (1)	234.63
	10/31/2018		DFW Meter Box Small (10)	790.23
	10/31/2018		Gate Valve 6" POxFL R/W C900 (1)	673.48
	10/31/2018		Corp Stop 1" Flare (12)	611.31
	10/31/2018		Pipe 8" PVC DR-14 C900 (360)	3,799.58
	10/31/2018		Service Saddle 8x1 C900 PVC (9)	1,061.93
	10/31/2018		Wire 10 Copper (500)	105.54
	10/31/2018		Tubing 2" Copper Soft (40)	549.91

Payment Number	Payment Date	Vendor	Description	Amount
	10/31/2018		Tubing 1" Copper Soft (300)	1,299.00
	10/31/2018		Tee 8x6 Cast Iron Flange (1)	232.95
	10/31/2018		Pipe 2" PVC Schedule 40 (500)	416.76
	10/31/2018		Valve Can 8X18 (2)	(25.98)
60269	10/31/2018	Grainger	Door Closer	162.91
60270	10/31/2018	Hawthorne Machinery Co	Hydraulic Coupler -B20	76.69
	10/31/2018		Hydraulic Coupler	76.69
60271	10/31/2018	Infrastructure Engineering Corporation	Daley Bench Stabilization Design 09/2018	5,299.47
60272	10/31/2018	Interstate Battery of San Diego Inc	Hand Soap, Spill Kit, Electrical Terminals	117.61
60273	10/31/2018	Jackson & Blanc	HVAC Maintenance	2,244.00
60274	10/31/2018	Joe's Paving	Paving N Santa Fe @ Taylor St	38,833.00
	10/31/2018		Patch Paving - Multiple Location	4,048.75
	10/31/2018		Patch Paving - Various Locations	3,710.50
60275	10/31/2018	Kimball Midwest	Shop Tools and Nuts	214.95
60276	10/31/2018	Lawnmowers Plus Inc	Pull Starter MQ Tampers	55.86
60277	10/31/2018	Liebert Cassidy Whitmore	Legal Services 09/2018	481.00
60278	10/31/2018	Major League Pest	Bee Removal	85.00
60279	10/31/2018	Mallory Safety and Supply, LLC	Glasses (24)	77.16
60280	10/31/2018	McGard LLC	McGard Service Lateral Curb Stop Locks (10)	405.20
60281	10/31/2018	Mutual of Omaha	LTD, STD, Life Insurance 11/2018	7,080.16
60282	10/31/2018	North County Auto Parts	Shop Supplies, Filter	239.89
	10/31/2018		Grease Cartridges (50)	351.82
	10/31/2018		Cooling Fan for Air Compressor - Truck 30	177.80
60283	10/31/2018	North County Industrial Park	Association Fee 11/2018 - Pipeline Dr	256.40
60284	10/31/2018	North County Industrial Park	Association Fee 11/2018 - 1391 Engineer St	879.30
60285	10/31/2018	Opto 22	SCADA Parts - Station 4	2,629.43
60286	10/31/2018	Pacific Pipeline Supply	Fire Hydrant Spool 6x24 (2)	229.48
	10/31/2018		Fire Hydrant Spool 6x12 (10)	757.75
	10/31/2018		Fire Hydrant Spool 6x18 (6)	578.06
	10/31/2018		Fire Hydrant 6" Break Off Spool for Check Valve (6)	1,201.58
	10/31/2018		PVC Cap, Angle Meter Stops	550.54
	10/31/2018		Locking Collars for Construction Meters (3)	376.13
60287	10/31/2018	Randy Whitmann	New Hire Lunch 10/29/18 (5)	108.75
60288	10/31/2018	Richard Brady & Associates, Inc	HB Reservoir Structural Evaluation 09/2018	31,019.43
	10/31/2018		Pechstein Reservoir Investigation 09/2018	1,820.56
60289	10/31/2018	Ryan Herco Flow Solutions	Mud Pump Parts	83.51

Payment Number	Payment Date	Vendor	Description	Amount
60290	10/31/2018	Volvo Construction Equipment & Services	Hydraulic Breaker	541.25
60291	10/31/2018	San Diego County Treasurer-Tax Collector	Property Tax FY 2018 - 2019	294.12
	10/31/2018		Property Tax FY 2018 - 2019	1,242.19
	10/31/2018		Property Tax FY 2018 - 2019	57.84
60292	10/31/2018	San Diego Friction Products	Chain Hooks for Backhoe Buckets	24.10
60293	10/31/2018	San Diego Gas & Electric	WCRH Electric 10/2018	37.85
60294	10/31/2018	Save Our Heritage Organisation	WCRH O&M 04/2018 - 06/2018	3,000.00
60295	10/31/2018	Sherry Thorpe	Reimburse - Refreshments for Health Fair/Training	347.46
60296	10/31/2018	Sloan Electric Company	15HP Motor - Station 3/Pump #1	2,143.35
60297	10/31/2018	Southern Counties Lubricants, LLC	Fuel 10/01/18-10/15/18	6,185.68
60298	10/31/2018	The San Diego Union-Tribune LLC	Employment Advertising - Receptionist	824.00
60299	10/31/2018	TS Industrial Supply	Trowels (12)	72.69
	10/31/2018		Waterjet Spray Tips (24)	344.07
	10/31/2018		Water Pressure Hose - VM-1	65.19
	10/31/2018		Water Pressure Hose Quick Couplers (4)	22.19
60300	10/31/2018	UniFirst Corporation	Uniform Service	370.81
60301	10/31/2018	UPS	Shipping	63.01
60302	10/31/2018	Verizon Wireless	Air Cards 09/13/18-10/12/18	76.02
	10/31/2018		Cell Phones 09/16/18-10/15/18	1,315.19
60303	10/31/2018	VG Donuts & Bakery Inc	Board Meeting 10/24/2018	87.25
60304	10/31/2018	Video Fact Documentation Service	Video Survey - Rosario Lane	450.00
	10/31/2018		Video Survey - Osborne St	450.00
60305	10/31/2018	Vista Firestone Brake & Smog	Tires (2) - Truck 20	379.00
60306-60311	11/07/2018	Refund Checks 60306-60311	Customer Refunds	642.14
60312-60314	11/07/2018	Refund Checks 60312-60314	Customer Refunds	5,581.51
60315	11/07/2018	Airgas USA LLC	Gas Welding Hose	41.37
60316	11/07/2018	Amazon Capital Services	Rakes (4)	155.60
	11/07/2018		File Folders	31.93
	11/07/2018		Binder	51.95
	11/07/2018		Office Supplies	(51.95)
	11/07/2018		Solar Rodent Repellers	39.99
	11/07/2018		Office Supplies	27.01
60317	11/07/2018	ARC Ergonomics	Repair of Office Chairs	308.36
60318	11/07/2018	Auto Specialist Warehouse	Pads, Calipers- Truck 15	371.59
60319	11/07/2018	Boot World Inc	Footwear Program - R Martinez	174.53
60320	11/07/2018	CDW Government Inc	VOIP Phones (3)	1,347.91

Payment Number	Payment Date	Vendor	Description	Amount
	11/07/2018		VOIP Telephone System Phones (5)	1,139.22
60321	11/07/2018	Cecilia's Safety Service Inc	Traffic Control - Hacienda Dr	2,985.00
	11/07/2018		Traffic Control - Taylor St/Osborne St	2,295.00
	11/07/2018		Traffic Control - Alta Vista Dr	765.00
	11/07/2018		Traffic Control - W El Norte Parkway	1,105.00
60322	11/07/2018	Certified Laboratories	Parts Cleaner For Regulator Maintenance	887.64
60323	11/07/2018	Citi Cards	Laptop Mount - Toyota Tacoma	328.69
	11/07/2018		Laptop Mount - Truck 20	297.84
	11/07/2018		CA/NV Section AWWA Fall Conference	232.16
	11/07/2018		CA Lake Management Society Conference	94.05
	11/07/2018		CA Lake Management Society Conference	207.96
	11/07/2018		CA Lake Management Society Conference	94.05
	11/07/2018		CA Lake Management Society Conference	300.00
	11/07/2018		CA/NV Section AWWA Fall Conference	515.00
	11/07/2018		CSDA Annual Conference - R Whitmann	441.42
	11/07/2018		ACWA Fall Conference - R Whitmann	699.00
	11/07/2018		Retirement Gift	308.46
	11/07/2018		CalPers Educational Forum	435.94
	11/07/2018		Office Supplies	32.06
	11/07/2018		CalPers Educational Forum	435.94
	11/07/2018		Colorado Water Users Association - M Miller	146.26
	11/07/2018		CSDA Annual Conference - P Sanchez	441.42
	11/07/2018		Colorado Water Users Association - J MacKenzie	146.26
	11/07/2018		Colorado Water Users Association - P Sanchez	146.26
	11/07/2018		Colorado Water Users Association - M Miller	146.95
	11/07/2018		ACWA Region 10 Program - P Sanchez	50.00
	11/07/2018		ACWA Region 10 Program - R Vasquez	50.00
	11/07/2018		Colorado Water Users Association - R Vasquez	146.26
	11/07/2018		Southern CA Water Committee Annual Dinner- P Dorey	225.00
	11/07/2018		ACWA Region 10 Program - J MacKenzie	50.00
	11/07/2018		ACWA Fall Conference - P Sanchez	699.00
	11/07/2018		ACWA Fall Conference - P Dorey	699.00
	11/07/2018		ACWA Fall Conference - R Vasquez	699.00
	11/07/2018		ACWA Fall Conference - M Miller	699.00
	11/07/2018		Western Groundwater Congress - P Dorey	327.18
	11/07/2018		CSDA Annual Conference - B Hodgkiss	441.42

Payment Number	Payment Date	Vendor	Description	Amount
	11/07/2018		ACWA Fall Conference - B Hodgkiss	699.00
60324	11/07/2018	Coast Equipment Rentals	Dump Truck Rental	247.76
60325	11/07/2018	Core & Main	12" PVC Pipe (100)	2,370.50
60326	11/07/2018	Dell Awards	Badge w/magnet	15.78
60327	11/07/2018	Department of Forestry & Fire Protection	Weed & Brush Abatement Services	2,497.69
60328	11/07/2018	EDCO Waste & Recycling Services Inc	Trash/Recycle 10/2018	212.05
60329	11/07/2018	Eurofins Eaton Analytical Inc	UCMR 4 - Round 6	800.00
60330	11/07/2018	Fastenal Company	Fender Washers	13.59
	11/07/2018		Nylock Nuts - Shop	11.79
60331	11/07/2018	Ferguson Waterworks	Coupling 10" Deflection C900 (1)	163.46
	11/07/2018		Pipe .75" PVC Schedule 40 (100)	29.23
	11/07/2018		Pipe 1" PVC Schedule 40 (200)	77.94
	11/07/2018		Pipe 2" PVC Schedule 40 (100)	83.35
	11/07/2018		Pipe 2" PVC Schedule 80 (60)	93.53
	11/07/2018		DFW Meter Box Small (24)	1,896.54
60332	11/07/2018	Flyers Energy, LLC	Fuel	79.60
60333	11/07/2018	Glennie's Office Products Inc	Office Supplies	102.11
	11/07/2018		Office Supplies	9.74
	11/07/2018		Office Supplies	175.06
	11/07/2018		Calculator	102.39
	11/07/2018		Office Supplies	5.82
60334	11/07/2018	Grainger	Storage Bins Garage (4)	45.33
60335	11/07/2018	Hach Company	Lab Supplies	821.83
60336	11/07/2018	Home Depot Credit Services	Impact Gun, Lithium Battery	237.06
	11/07/2018		Bucket, Flex Seal, Bits, Valve Packing	71.68
	11/07/2018		Spray Paint	77.55
	11/07/2018		Black Spray Paint	77.55
	11/07/2018		Level	18.29
	11/07/2018		Power Inverter	86.56
	11/07/2018		Mailbox Letters	(8.05)
	11/07/2018		Misc Building/Ground Supplies	324.58
	11/07/2018		Mailbox Letters	8.05
	11/07/2018		Lumber, Rebar, Bonding Adhesive	218.90
	11/07/2018		Cement	327.35
	11/07/2018		Misc Electrical Supplies & Plumbing Fittings	18.75
	11/07/2018		Pallets	(81.19)

Payment Number	Payment Date	Vendor	Description	Amount
60337	11/07/2018	InfoSend Inc	Newsletter Inserts Summer/Fall 2018	159.38
60338	11/07/2018	J. Leon Construction	Concrete Restoration	10,342.50
60339	11/07/2018	Joe's Paving	Patch Paving - Various Locations	4,413.50
	11/07/2018		Patch Paving - Various Locations	1,068.85
	11/07/2018		Patch Paving - Olive Ave	1,773.35
	11/07/2018		Patch Paving - N Santa Fe	27,961.12
	11/07/2018		Patch Paving - Taylor Rd	28,128.46
60340	11/07/2018	Lawnmowers Plus Inc	Carburetor & Gaskets - Truck 65	95.01
60341	11/07/2018	Levi Marana	Tuition Reimbursement 11/2018	299.99
60342	11/07/2018	Lightning Messenger Express	Messenger Service	52.50
60343	11/07/2018	LogMeIn USA, Inc	LogMeIn License 9/27/18-9/26/19	149.00
60344	11/07/2018	Major League Pest	Monthly Pest Control	93.00
	11/07/2018		Bee Removal (2)	170.00
60345	11/07/2018	Mallory Safety and Supply, LLC	Goggles (12)	85.73
60346	11/07/2018	Mission Resource Conservation District	Home Water Use Evaluations 10/2018 (3)	106.00
60347	11/07/2018	Moodys	Dump Fees (2)	400.00
	11/07/2018		Dump Fees (2)	400.00
60348	11/07/2018	MRC, Smart Technology Solutions	Managed Printer Services	572.65
60349	11/07/2018	North County Auto Parts	Drive Torque Wrench - Truck 65	36.74
	11/07/2018		Headlight Bucket Assemblies	553.28
	11/07/2018		Brake Pads - Truck 20	66.75
	11/07/2018		Shop Supplies - Garage	129.04
	11/07/2018		Headlights - Truck 32	(277.83)
	11/07/2018		Turn Rotors (2) - Truck 15	45.00
	11/07/2018		Diesel Exhaust Fluid	42.20
60350	11/07/2018	Ramae Ogilvie	Reimburse - CalPERS Educational Forum 10/22-24/18	167.03
60351	11/07/2018	Ramona Disposal Service	Trash Service	161.20
60352	11/07/2018	Rincon del Diablo MWD	MD Reservoir Water Service 10/2018	44.18
60353	11/07/2018	San Diego CCTV Pros	Diagnostic of CCTV Camera	155.00
60354	11/07/2018	San Diego Chapter-CSDA	Meeting 11/15/18 - R Vasquez	30.00
	11/07/2018		Meeting 11/15/18 - B Hodgkiss	30.00
60355	11/07/2018	San Diego Friction Products	Mud Flaps (4) - Dump Trucks	55.73
60356	11/07/2018	San Diego Gas & Electric	Gas Use 10/2018	166.39
	11/07/2018		Electric 10/2018 - Henshaw Building & Grounds	506.94
	11/07/2018		Electric 10/2018 - Henshaw Well Field	12,149.31
	11/07/2018		Electrical Transmission 10/2018	3,724.78

Payment Number	Payment Date	Vendor	Description	Amount
60357	11/07/2018	Shred-it USA LLC	Shredding Services	216.06
60358	11/07/2018	Spok, Inc	Pagers 11/2018	43.85
60359	11/07/2018	Sudha Doshi	Refund Deposit 11/2018	1,106.00
60360	11/07/2018	Sunrise Materials Inc	Rapid Set Concrete (50)	979.66
60361	11/07/2018	The UPS Store 0971	Shipping 10/2018	336.46
60362	11/07/2018	Midas Service Experts	Tire - G24	156.81
	11/07/2018		Tire - G24	402.54
	11/07/2018		Tire - G24	(156.81)
60363	11/07/2018	TS Industrial Supply	Wrench, Nuts, Paint Marker	231.06
60364	11/07/2018	UniFirst Corporation	Uniform Service	326.11
60365	11/07/2018	Verizon Wireless	SCADA Remote Access 9/21/18-10/20/18	369.22
60366	11/07/2018	Vista Fence Company Inc	Chain Link Fence - Blue Bird Canyon	5,996.00
60367	11/07/2018	Vortex Industries Inc	Bi Annual Maintenance of Roll-up Doors	828.00
60368	11/07/2018	Water District Jobs	Recruitment Advertising - Heavy Equipment Operator	145.00
Grand Total:				576,845.38



STAFF REPORT

Board Meeting Date: November 21, 2018
Prepared By: Brett Hodgkiss
Approved By: Eldon Boone

SUBJECT: RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE
MARIAN SCHMIDT

RECOMMENDATION: Adopt Resolution No. 18-XX honoring Marian Schmidt for 15 years of service to the District and its customers.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Marian will retire with 15 years of exemplary service to the District and its customers on December 27, 2018. The District would like to honor Marian by passing the attached resolution.

DETAILED REPORT: Marian started her career with the District in May 2003 as the Engineering Office Assistant, coming from the City of Vista where she worked in the Building Department assisting building inspectors and building officials. In January 2007, Marian moved from Engineering to Administration, accepting a promotion to Administrative Assistant; additionally, Marian has served as the Assistant Secretary of the Board since January 2008. Marian has always exhibited a positive, cheery attitude and shown a high level of professionalism.

Marian has provided support to staff as well as the Board, effectively prioritizing her workload to meet the expectations of both groups. Marian has also played a key role in implementing the District's Records Management policy, ensuring archived records were properly retained and/or disposed of in accordance with the Records Retention Schedule. In carrying out this task, Marian meticulously reviewed each and every document (checking with other District staff as needed), making sure the District wasn't disposing of records it should be keeping.

Marian is a people person and has been an active participant on various employee committees, helping out with whatever needed to be done including serving as a committee chair. She has always cared about her coworkers and has been committed to making the District a great place to work. Marian is also a great ambassador; whether it be simply notarizing a document for a customer or making sure a presenter has everything he/she needs, Marian always leaves a positive impression on those she assists. Her commitment to the District, its employees and customers will be sorely missed.

Following retirement, Marian and her husband, Steve, plan to move to Tennessee and spend some time traveling. Marian also plans to volunteer and continue to enjoy outdoor activities, such as hiking and kayaking. We wish Marian health and happiness as she embarks into retirement.

ATTACHMENT: Resolution No. 18-XX

RESOLUTION NO. 18-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
HONORING MARIAN SCHMIDT
FOR 15 YEARS OF SERVICE TO THE DISTRICT

WHEREAS, Marian Schmidt, starting as the Engineering Office Assistant and advancing to the position of Administrative Assistant, has provided the District and its customers with 15 years of exemplary service; and

WHEREAS, Marian has tirelessly provided support to staff as well as the Board, effectively prioritizing her workload to meet the expectations of both groups.; and

WHEREAS, Marian has played a key role in implementing the District's Records Management policy, ensuring archived records were properly retained and/or disposed of in accordance with the Records Retention Schedule; and

WHEREAS, Marian has been an active participant on various employee committees, helping the committees organize and carryout successful events and activities; and

WHEREAS, Marian's commitment to providing courteous service, whether it be to staff, customers or other agencies and associations, has been unwavering and has reflected positively on the District; and

WHEREAS, Marian's positive, cheery attitude and good-natured personality will be sorely missed at the District.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Vista Irrigation District does hereby wish Marian Schmidt a long, healthy, and prosperous retirement and expresses its appreciation for her dedication to the District and to its customers for the past 15 years.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 21st day of November 2018.

AYES:
NOES:
ABSTAIN:
ABSENT:

Paul E. Dorey, President

ATTEST:

Lisa Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



Agenda Item: 8

STAFF REPORT

Board Meeting Date: November 21, 2018
Prepared By: Eldon Boone

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



STAFF REPORT

Agenda Item: 9.A

Board Meeting Date: November 21, 2018
Prepared By: Lisa Soto
Approved By: Eldon Boone

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Board Meeting Date: November 21, 2018
Prepared By: Marian Schmidt
Approved By: Eldon Boone

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1	ACWA Fall Conference <i>Nov. 27-30, 2018 – Manchester Grand Hyatt – San Diego</i> <i>Registration deadline: 11/27/18</i>	Miller (R, H) Vásquez (R, H) MacKenzie (R, H) Dorey (R, H) Sanchez (R, H)
2	Colorado River Water Users Association Conference (CRWUA) <i>Dec. 12-14, 2018 – Caesars Palace, Las Vegas</i> <i>Registration deadline: 12/12/18</i>	Miller (A, R, H) Vásquez (R, H) MacKenzie (R, H) Sanchez (R, H)
3 *	Council of Water Utilities Meeting <i>(No meeting in December)</i>	
4 *	Council of Water Utilities Meeting <i>Jan. 15, 2019 – Hotel Karlan San Diego</i> <i>Reservation deadline: 1/10/19</i>	
5	Colorado River Aqueduct System (SDCWA/MWD) <i>Jan. 18-19, 2019 – Starts at the San Diego County Water Authority</i> <i>Reservation deadline: 12/6/18</i>	
6 *	Council of Water Utilities Meeting <i>Feb. 19, 2019 – Hotel Karlan San Diego</i> <i>Reservation deadline: 2/14/19</i>	
7	Urban Water Institute’s Spring Water Conference <i>Feb. 27-Mar.1, 2019 – Hilton Palm Springs Hotel</i> <i>Registration deadline: 2/13/19</i>	
8	Lower Colorado River Tour (Water Education Foundation) <i>Feb. 27-Mar.1, 2019 – Starts in Las Vegas and ends at Ontario Airport</i> <i>Reservation deadline: 2/6/19</i>	
9	State Water Project/Bay Delta (SDCWA/MWD) <i>Mar. 16-17, 2019 – Sacramento</i> <i>Reservation deadline: Not open yet</i>	
10	Santa Ana River Watershed Conference (Water Education Foundation) <i>Mar. 29, 2019 – Cal State Fullerton University Conference Center</i> <i>Registration deadline: TBD</i>	
11	California Water Policy Conference <i>Apr. 4-5, 2019 – Courtyard by Marriott at Liberty Station</i> <i>Registration deadline: TBD</i>	
12	Special District Leadership Academy (CSDA) <i>Apr. 7-10, 2019 – Embassy Suites San Diego Bay</i> <i>Registration deadline: 3/8/19</i>	
13	Colorado River Aqueduct System (SDCWA/MWD) <i>Apr. 12-13, 2019 – Starts at the San Diego County Water Authority</i> <i>Reservation deadline: Not open yet</i>	

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
14	ACWA Spring Conference <i>May 7-10, 2019 – Monterey (Venue TBD)</i> <i>Registration deadline: TBD</i>	
15	Special Districts Legislative Days (CSDA) <i>May 21-22, 2019 – Sacramento Convention Center</i> <i>Registration deadline: 4/26/19</i>	
16	Hoover Dam & Colorado River Aqueduct System (SDCWA/MWD) <i>June 7-8, 2019 – SDCWA</i> <i>Reservation deadline: Not open yet</i>	
17	General Manager Leadership Summit (CSDA) <i>June 23-25, 2019 – Hyatt Regency Newport Beach</i> <i>Registration deadline: 5/24/19</i>	
18	Special District Leadership Academy (CSDA) <i>July 7-10, 2019 – Embassy Suites Napa Valley</i> <i>Registration deadline: 6/7/19</i>	
19	CSDA Annual Conference <i>Sept. 25-28, 2019 – Anaheim Marriott</i> <i>Registration deadline: TBD</i>	
20	ACWA Fall Conference <i>Dec. 3-6, 2019 – San Diego (Venue TBD)</i> <i>Registration deadline: TBD</i>	
21	Colorado River Water Users Association Conference (CRWUA) <i>Dec. 11-13, 2019 – Caesars Palace, Las Vegas</i> <i>Registration deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

A=Airline; **R**=Registration; **C**=Car; **H**=Hotel; **T**=Tentative



STAFF REPORT

Board Meeting Date: November 21, 2018
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Scholarship contest
- Pechstein reservoir roof repairs
- Groundwater assessment of Warner Basin (*Board workshop on 1/16/19*)



Agenda Item: 11

STAFF REPORT

Board Meeting Date: November 21, 2018
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



Agenda Item: 12

STAFF REPORT

Board Meeting Date: November 21, 2018
Prepared By: Eldon Boone

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.